

Vestry Minutes April 2026

Christ Episcopal Parish

7:00 pm

Parish House

April 28, 2026

Meeting Minutes

Attending:

Father Tim Carr, Rector

Anne Scott, Senior Warden

Melinda Adams, Junior Warden

Bill Hickman, Clerk

Jamie Alvarado-Taylor

Jeff Lin

Mohit Mathew

Seth Oldmixon

Joe Richardson

Augusta Ridley

Michael Sparks

Tiffany Violante, CES Board Chair

Jill Weaver

Absent:

Jeff Grimes, Treasurer

Jacqueline Aris

The meeting started at 7 with a prayer. Then Father Tim offered a thanksgiving for the following seven new families who have joined Christ Episcopal Church:

O Patrick and Elizabeth Veirs and their son, Jackson

O Sharon Bernard

- Kandice Tanner and her son, Alex
- Adriel Nieves and Gabby Joalhiero
- Scott Vaughn, Bethel Dudt and their son, Louie
- Sally Geisser
- Mark Kaminski

Vote to Adopt the Agenda

- a. Jeff Lin moved to adopt. Jill Weaver seconded.
- b. There was unanimous approval to adopt the agenda.

Approval of the March Minutes

- a. Seth Oldmixon moved to approve the minutes. Augusta Ridley seconded.
- b. There was unanimous approval to approve the minutes.

Review of the March Financials (Bill Hickman)

- a. Profit and Loss Statement
 - i. March pledge income came in at 118% of budget.
 - ii. On a YTD basis, pledge income is at 117% of budget.
 - iii. Plate receipts were good in March, enabling the YTD number to be on the positive side.
 - iv. Total revenue YTD is at 112% of budget.
 - v. On the expense side, maintenance YTD is only 70% of budget, which is remarkable, so congratulations to Melinda Adams.
 - vi. Utilities expense was fine for March, but it's still high for the year because of the winter weather.
 - vii. Total expenditures YTD are at 93% of budget, nicely under control.
 - viii. The bottom line net income for March was almost \$24K.
 - ix. The bottom line net income YTD is over \$53K, a comfortable surplus.
- b. Balance Sheet
 - i. Cash on hand is just about the same as it was 12 months ago -- \$1,351K vs. 1,354K a year ago.
 - ii. The value of the endowment fund, however, is up more than 15%.
- c. Future Cash Flow Impacts
 - i. Payment for the new air conditioning system likely to hit in June.

- ii. Eligible to withdraw about \$160K from the endowment fund, which is likely to occur late this year.

Approval of the March Financials

- a. Anne Scott moved to approve the financials. Mohit Mathew seconded.
- b. There was a unanimous vote to approve the March financials.

The Temporary Peace Order Situation

- a. A Temporary Peace Order has been issued against an individual to keep that person away from church property.
- b. That peace order runs out tomorrow, April 29. Fr. Tim will petition for an extension.
- c. We will continue to take steps to maintain security on the campus. One of the steps will be the Rockville Police Department's undertaking a security review of the whole campus.

The Head of School Report (Tiffany Violante)

- a. Enrollment for next year is at 105, or 95.6 FTE's.
- b. For FY27, 25 offers were sent to new families and 15 have enrolled.
- c. The school administration is comfortable that we will reach our FTE goals by the end of the summer.
- d. An effort is underway to get more girls into the school.
- e. A safety and security task force is underway.
- f. A security guard has been hired through the end of the year to work Monday through Friday during school and after-care hours.
- g. Everyone is getting ready for graduation.

Property Report (Melinda Adams)

- a. Obtaining the permit for A/C installation is a challenge.
- b. It appears that June will be the month for the A/C installation.
- c. The only A/C we have now is for the upper floors.
- d. The heating system will probably need some repairs in order to get through next winter.

Handling Stalled Repairs of the Parking Lot

- a. The vestry went into Executive Session to discuss strategy on this topic.
- b. A proposal was made to authorize Jamie Alvarado-Taylor to spend \$5,000 in administrative funds.
- c. Jill Weaver moved approval of the expenditure. Mohit Mathew seconded.
- d. The \$5,000 expenditure was approved unanimously.

- e. It is noted with pleasure and surprise that activity has begun in the construction area.

Creation Care and Environment Committee (Joe Richardson)

- a. There continues to be more availability of Community Solar. The QR code to sign up was included in the Friday newsletter.
- b. This Saturday, May 2, gardening work on the church campus will start at 8:30 a.m. Volunteers are welcome.

Vestry Mission Committee Update (Jeff Lin)

- a. Two draft vision and mission statements were distributed to the vestry for their consideration.
- b. Vestry comments should be emailed to Jeff Lin.

Breakfast With The Bunny Review

- a. Participants seemed to enjoy themselves.
- b. The event made money.

Palm Sunday Review

- a. It generally went well.
- b. However, there were complaints about the quality of the palms.

Easter Review

- a. The Saturday family service and fair went very well and brought in many new faces.
- b. The 10:00 a.m. Sunday service was run well, but the attendance was disappointing.

The Saturday Luncheon Social

- a. Christie Carrico and Melinda Adams thoroughly purged and cleaned the kitchen.
- b. The Saturday Luncheon Social program will kick off in September.
- c. Rockville's Mayor and Council will be the first hosts.
- d. The vestry will be hosts several times over the 12 months of the project.

Episcopal Diocese of Washington (EDOW) Clergy Conference

- a. Fr. Tim will attend this conference, being held from May 18 to May 20.

Mother's Day at Christ Episcopal Church

- a. We will hold Parent's Night Out on Friday, May 8 from 5:30 to 8:30 p.m.

- b. Pink roses will be given to mothers on Mother's Day, May 10

Confirmation and Reception at National Cathedral

- a. This will be on May 9, starting at 10 a.m.

Father Angel Roque

- a. Father Angel will be with us on Sunday May 31, which is during Memorial Day Weekend.
- b. Anne Scott moved that the money from loose plate collections on Sunday June 7 be dedicated to the Discretionary Account that will be set up for Fr. Angel Roque when he arrives to become part of the Christ Episcopal clergy. Mohit Mathew seconded.
- c. There was a unanimous vote to approve the motion.

Vestry Letter of Thanks to Jay Renner

- a. Bill Hickman had drafted a letter of thanks to Jay Renner for his service as Junior Warden,, and requested vestry approval of the letter.
- b. Seth Oldmixon moved approved. Augusta Ridley seconded.
- c. There was unanimous approval of the letter.

New Hymnal Introduction

- a. 85 orders have come in already for the new hymnals.
- b. We are encouraging more people to order at \$25 per hymnal.

The Washington Gay Men's Chorus Concert

- a. It will be held at the church on June 13 at 3 p.m.
- b. Ticket prices will be \$25 each.
- c. We will need volunteers to move pews.
- d. We will need volunteers to be parking angels.
- e. Since air conditioning may not be in place in the church at that time, Melinda Adams will investigate options for portable cooling units or other alternatives.

The Celebration of Our 300th Anniversary

- a. The big event will be on October 3, 2026 at 4 p.m. with a reception following.
- b. State Senator Cheryl Kagan is preparing a proclamation.
- c. State Delegate Joe Vogel will be coming.
- d. A workgroup is preparing an updated Parish History Book.

- e. It will require about \$130K to accomplish the desired expansion of the organ.
- f. The Lois James Memorial Harpsichord may arrive in June. If air conditioning is not available, we may consider a delay in delivery.

Next Vestry Meeting

- a. Scheduled for May 26, 2026 at 7 p.m. in the Parish House.

The meeting ended with a closing prayer and adjournment at 8:21 p.m.

Respectfully submitted,

Bill Hickman, Clerk

Minutes approved by vestry at meeting on May 26, 2026.

Bill Hickman, Clerk