

Christ Episcopal Church

Minutes of Vestry Meeting

Draft

November 29, 2016

Opening Prayer & Devotion

Clergy: The Rev. John McDuffie, Rector; Assistant Rector, the Rev. Cindy Simpson; Vestry members: Christie Carrico, Senior Warden; Janice Musselman, Junior Warden; Wayne Cross, Peggy Gilliam, Tim Johnston, Meghan Matulka, Steve McNeil, Tristan Poje, and Mark Wright.

Father McDuffie convened the meeting at 7:07 PM, then offered opening prayers.

Review and Approval of the Minutes of September 27, 2016

The minutes of the September 27, 2016 meeting were presented. It was moved to approve the minutes as amended. The motion was seconded and approved.

Review and Approval of the Minutes of October 25, 2016

The minutes of the October 25, 2016 meeting were presented. There was a motion to approve the minutes as amended. The motion was seconded and approved.

CES News – Update on Discernments on CES and Property Long-Range Planning

There was discussion of “talking up” the school to the parish. The CES weekly school bulletin “the Cardinal” publishes feats of students; we can also publish a piece from there in the parish bulletin or Angelus. As a parish, we should also utilize other opportunities to advertise the school.

Financial Report – Steve McNeil

Steve McNeil presented the October financial report, first reporting that in comparison to 2015, receipts are down and expenses are up. Specific line items that saw an increase in spending includes Diocesan support, the deposit for the 2017 youth trip to the Heifer camp, and seven maintenance projects (totaling \$3400). There was a discussion on music expenses due to the substitute organists. Steve noted that the school has reimbursed the church for their portion of the Assistant Rector’s medical plan.

Pledge receipts are up 2%; the bottom line is that we are about \$5500 worse than we were last year at this time. This should balance out, however, by the end of the year. The Operating account has been stable.

The Endowment Fund lost money in October. For the fiscal year, the Endowment Committee was able to approve the maximum amount and \$110,329 is now available for spending.

Report on Korean Ministry and its Future

Father McDuffie reported that Father Choi received a communication from Bishop Kim in Korea, stating that the diocese in Korea would be ending the funding of his ministry. (Currently, the diocese of Korea sends \$1700/month to the Washington diocese, to cover rental expenses on Father Choi's residence.) Bishop Mariann has reportedly suggested that Father Choi form a small task force to work on the funding issue. Father John is encouraging Father Choi to meet with Paula Clark (of the diocese) and to work with her to apply for grants to continue the mission.

Stewardship Campaign Update

Fr John reported that the campaign is at about 73% of where we would like to be. He said that currently he is concerned and feels we may fall short of our goals. He will send letter reminders to those who have not yet pledged for 2017. Of note, there are at least four parishioners who have added online giving.

Committee Reports

Property –

- Janice reported that she failed in her attempt to get money back from the former security company. They would not renege on their position on the termination of the contract. Apparently the company lost the termination letter stating an end date of November 30, 2015. Janice reported the church paid \$561.26, and will contact the Better Business Bureau for a negative rating. Meghan responded, saying that Janice has gone "above and beyond" to get the company to do the right thing. The charges were reduced from thousands of dollars to hundreds of dollars. She did an amazing job.
- The Columbarium benches will be delivered tomorrow.
- Parishioner George Wolohojian will research the proposed parking lot striping project as a possible Eagle Scout project.
- Janice reported that the two companies with whom she spoke see no evidence that we have lightning rods on the church roof. The issues in the Narthex and tower (water

- under paint) will likely be continuing / ongoing issues, per the contractor. We may need another dehumidifier lower in the tower. Repairs in the tower are likely a every-five year project. The issue appears to be condensation and not major leak.
- Janice requested an expenditure for the upstairs work room (Penelope’s work area). She said the area is in terrible shape, and has received an estimate for \$1400, for painting the room. It was moved to approve the request to fix/paint work room. The motion was seconded, and passed.

St Francis Flock – Meghan – The pet memorial service was terrific, about 30 people attended. It was an intimate gathering, she said, and the priests did an amazing job. Attendees were touched and comforted by the service.

The next event will be an animal fair, in the spring, called “All Creatures Great and Small.”

Pastoral Care – No report

Outreach – There was a successful Stop Hunger Now event in Nov.

Communications – No report

Fellowship – The Adult Christmas Dinner is a week from this Saturday (December 10). Craig Peters will lead the hymn sing.

Adult Christian Formation – Alan Tolerton and Sandra Clark will talk about their two years in Senegal (on December 11th)

Welcoming – The Newcomer reception will be this Sunday at the 10:00 hour.

Environmental Stewardship – Janice reported that the new and improved energy audit is in. Hopefully next month she will have a better report. Mark will have more details at a later meeting.

Stewardship – No report

Old Business

None

New Business:

Support for Our Savior, Hillandale – thanks was expressed to all for support and for attending the service on Sunday. Father John said he would like to send the agreed-upon \$500 for the parish.

Resolution on Clergy Housing Allowances for Rector and Assistant Rector for 2017

Father John reported that his Housing Allowance for 2017 will be \$36,000.

Rev. Cindy reported that her Housing Allowance for 2017 will be \$14,000.

Other

Tim Johnston reported that because he will be stationed in New London starting at the end of February, for two years, he is resigning from the Vestry. Fr John and the wardens will look for a replacement.

Date of Next Meeting: **January 24, 2017**

Prayer and Adjournment

The closing prayer was offered by Christie Carrico, and the meeting was adjourned at 9:05 p.m.

Respectfully submitted,

Dotty Reitwiesner