

**Christ Church Vestry Minutes**  
January 25, 2022

**Present:** The Rev. Carol Cole Flanagan, The Rev. Meg Ingalls, Emily Pearce, Adebayo Laniyonu, Peggy Gilliam, Bola Adeolu, Victor Ban, Emily Correll, Michelle Kang, Diana Locke, Peter McCabe, Henry Mulzac

**Absent:** Bryant Trost, Dave Scott

The meeting began at 7 PM through Zoom.

**Norms:**

Carol Flanagan reviewed the vestry norms.

**Minutes:**

The vestry approved the minutes from November 23, 2021, and December 21, 2021.

Carol Flanagan proposed setting a cut-off date of one week prior to each vestry meeting for sending materials to Judith for distribution ahead of the vestry meetings.

Meeting minutes are to be finalized by Bryant Trost when he is present at the meeting; Jeremy Snider must be emailed separately for purposes of uploading minutes to the church website.

**Treasurer's Report:**

Peggy Gilliam presented the 2021 financials. Peggy also presented the revised 2022 budget showing a cut of \$70,000 to program ministry, including reductions to outreach and children's ministry. The vestry discussed seeking additional funds from the congregation to cover HVAC upgrade costs (of an uncertain magnitude presently; the first estimate has come in at \$65,000, with two more bids expected) and the children's ministry part-time staff salary. There was also discussion of the SWAP and the desire to retire it as soon as feasible. Peggy and her team will make some corrections to the budget and send it to the vestry for their approval via email. Nicole Stone of CES has submitted an older buildings grant proposal for financial help which we should know about in March. But the vestry is not counting on this and is considering a new ask to fund this project.

**Head of School Report:**

The CES Gala will take place on April 23, 2022; vestry representatives will attend. Michelle Kang highlighted strong enrollment figures. The vestry discussed the benefits of tuition insurance and the increased tuition levels for the coming year, reflecting in part the incorporation of fees that were previously charged separately.

## **Property:**

Meg Ingalls plans to dispose of unused items in ground floor storage spaces; all are welcome to claim them.

At the Annual Meeting, Bayo will rotate off the Junior Warden role; Michelle Kang, Diana Locke, and Henry Mulzac will transition off the vestry. The next weekly update email from Meg will invite interested candidates to stand for election. Matthew Salter will be on the ballot for Junior Warden.

The vestry discussed the development of Foley Park. The developer of the Jefferson Building property presented a plan to the city this past week, which included a design by Potomac Landscaping for the park, which would include not only moving the playground equipment but creating a proper memorial garden. The development company has agreed to pick up the cost for this project.

The Bargain Box's remaining funds following its closure are being held in a separate bank account; the vestry agreed that this course of action would be prudent.

The vestry discussed the Streaming Project. Henry Mulzac has been working with a couple of companies to create a turnkey method of streaming of our services. So far, he has received proposals from Live Control and Space Age Consulting, the latter of which has been working with us for the past two weeks learning our equipment and space. Even though we have not been advertising our streaming, at Christmas we had 85 views of the Christmas pageant and 100+ views of the later choral program and Christmas service. At a recent funeral in which the church itself was full, we streamed to 1,300 additional viewers as far away as Trinidad and Tobago. And people continue to stream our services on Sundays. The vestry has determined this to be an integral part of our service offerings and awaits a decision about which contractor the communications team supports. Once we have the bid, the vestry intends that the project shall be funded by the endowment fund.

Peter shared an update on insurance and discussions with Brotherhood Mutual. With the Jefferson Building sale, we expect \$9,600 in annual premium savings.

The vestry also discussed the Search Process and the roles the vestry will play in the upcoming discussions. They were given the access to materials necessary for their presentations and discussions. It is the fervent hope that more people will become involved in the search process by attending Forum Hour and making comments and offering opinions as various topics are discussed. We are hoping to be able to fill out the actual forms for submission to the National Church registry by the beginning of June following the ongoing Sunday discussions. These forms will outline the position, what we are looking for in a priest, and what we as a community have to offer. Emily Pearce and Meg Ingalls will plan a virtual meeting to discuss the search process for those who have not been able to participate in-person.

The vestry discussed the next Leadership Meeting scheduled for March 5 from 11-12:30 in the Dining Room. The topic will be the Security of Christ Church. While the Property Committee is

meeting with our security company on March 12, we need everyone to give their input about our security needs and the protocols we need to implement in case of a security breach.

The meeting adjourned at 9 PM.

Respectfully submitted,

Victor D. Ban