

Christ Episcopal Church

Prince George's Parish
Rockville, Maryland

Annual Reports for 2019



Prepared for June 28, 2020

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PARISH STAFF AND OFFICIALS

Clergy

The Reverend Lisa M. Zaina	Rector
The Reverend Cynthia A. Simpson	Associate Rector

Parish Staff

Jason West	Interim Director of Music Ministry and Organist
Michele Craig	Director of Christian Education and Youth Ministry
Judith Schneider	Parish Administrator
Monica Cooley	Office Assistant
Angel Garcia	Sexton
Erin Lopez	Parish Bookkeeper

VESTRY

Janice Musselman (21)	Senior Warden
Geoffrey Fuller (21)	Junior Warden, Property
Steven J. McNeil (21)	Finance, Treasurer
Adebayo Laniyonu (20)	Adult Christian Formation
Meghan Matulka (20)	St. Francis’ Flock
Delia McCormick (20)	Welcoming
Timothy Johnston (20)	Stewardship
Rob Follit (21)	Stewardship, Environmental Stewardship
Kennerly Chapman (21)	Pastoral Care
Diana Locke (22)	Outreach
Emily Pearce (22)	Children & Youth
James L. Suit (22)	Music

LAY DELEGATES TO DIOCESAN CONVENTION

Kate Albus-Yeatman
Kennerly Chapman
Anne Scott

ALTERNATE LAY DELEGATE: Margaret (Peggy) Gilliam

SENIOR WARDEN'S REPORT

2019 was a year of both joys and challenges. We communally celebrated our joys, and with the wisdom and strength of our Vestry we handled the challenges.

There is no doubt that this place of love that The Rev. John McDuffie and The Rev. Cindy Simpson created at Christ Church has lifted us to levels that many of us never imagined possible: deep levels of commitment, fellowship, good humor, and love and care for one another. I remain very thankful for this and for each of you.

In March of 2019, The Rev. Lisa Zaina arrived in Rockville to serve as our new Rector. Lisa was warmly welcomed with a special coffee hour on her first Sunday, and in June was formally installed as our 26th Rector by The Rt. Rev. Mariann Budde, Bishop of the Diocese of Washington, who also preached and celebrated the Eucharist.

My sincere appreciation goes out to Amy Ellis and Bob James, for their excellent work in planning and organizing Lisa's installation, and to our gifted Interim Organist and Choir Director, Jason West, and our very talented choir for making this day so very special. Our ever-faithful Fellowship Committee hosted a lovely luncheon in Lisa's honor, and welcomed her family and friends to join in our celebration.

Also, in June, our renovation project began: this being made possible because of the generous donations from both church and school supporters of our Capital Campaign, "Firm Foundation, Bright Future", 2017 – 2020. The Murdock Room and seven classrooms in the church building were renovated, creating a much-improved environment for both fellowship and learning. In addition, a much-needed lift was installed in the Oratory, directly outside the worship area, enabling people to gain easier access to both the Dining Room and Sanctuary. The Flower Room was also remodeled, creating improvements in workspace for members of the Altar Guild, and for better storage of vestments. Please read the Junior Warden's Annual Report for a more detailed explanation of all these wonderful improvements to our church building.

In September, the Peerless Rockville Preservation Society sponsored a city-wide historic church tour. Christ Church was one of six area churches that participated in this event. Under the capable leadership of Emily Pearce, committee members Emily Correll, Michele Craig, Diana Locke, Jim Suit and Jason West cataloged the stain glass windows, and other works of art that are in our sanctuary, and created a descriptive guide for our part in this tour. Jason researched our church history and performed organ music from each of these periods. Diana led a tour around the newly created parish gardens and Michele led activities for the younger visitors. These tours, the organ music recital and activities were very well received by the 40+ visitors that attended. Please look for the written descriptions of the stain glass windows. These posters are located on each of the two arches of the main church. As a result of the history tour, Emily Correll and Peggy Gilliam have worked diligently to gather many historical church documents, storing and categorizing them for posterity. Thank you, to all of you who have so graciously helped to teach and preserve the history of Christ Church.

In October, Cindy, our beloved Assistant Priest, accepted a call to All Saints Episcopal Church, Southern Shores, NC, to serve as their full time Rector. While we were very happy for Cindy and her new position, we were nevertheless, sad to see her leave. Cindy was a loving, profoundly spiritual presence in our community. I think it is important to note that she was not actively searching for a new parish, but rather this opportunity presented itself. One must believe that Cindy was being spiritually led to a new place, with new opportunities and new challenges.

During much of this year, the Diocese organized and led workshops on the newly designed “Diocesan Strategic Plan.” The mission of this plan as taught to us by the Diocese is “To draw people to Jesus and embody his love for the world by equipping safe communities promoting spiritual growth and striving for justice”. In addition, the Diocese also offered a series of workshops on the “Stewardship of Our Assets.” Lisa and the wardens attended some of these workshops and brought back this information to the Vestry table for discussion.

In the summer of 2019, and well into 2020, some financial issues involving both the church and school began to surface. These issues led to multiple meetings between the Diocesan staff, the School Board of Directors and the Vestry. I am confident that in time, and with due diligence these financial issues can and will be resolved.

During this difficult time, Lisa began to feel unsupported and that the complexity of the position exceeded her expectations of her employment. In February of this year, Lisa announced to the Vestry and the Parish her resignation, effective March 15 of 2020.

With both the joys and challenges of 2019, I remain confident of our future and thankful for the many devoted staff members, lay-leaders, committee chairs and members, as well as, all our congregants and families. My very deep appreciation goes to Geof Fuller, our Junior Warden and Property Chair. Geof has done an excellent job balancing the complex building issues and assuming added leadership responsibilities. Together, we all make Christ Church the loving and welcoming community that it is.

Currently our buildings are closed, but our Church is not.

Thank you.

Respectfully submitted,

Janice Musselman
Senior Warden

ACOLYTES

Activities:

Twenty one young persons from age 11 through high school senior form the acolyte corps at Christ Church. We will be losing 3 acolytes this spring due to high school graduations. If circumstances permit I would like to hold a training class for new acolytes in September. It would be nice to have a few more candidates to fill up our ranks. Basic requirements are 6th grade and older.

The principal function of an acolyte is to assist the clergy in the orderly conduct of church services. Acolytes are scheduled to serve in rotation for all services each Sunday - 8 am and 10 am. In addition, acolytes serve for extra services at Thanksgiving, Christmas, during Lent, Holy Week, and Easter. Also for weddings and many funerals. Being an acolyte is one of the ways a teenager can actively contribute on a regular basis to worship in this parish.

In order to become an acolyte, a teenager participates in an intensive seven week training program (usually in the Fall) on liturgy and church history, as well as the mechanics of serving as we practice it at Christ Church. The ribbon colors worn by the acolytes denote the number of years the individual has been an acolyte. A black ribbon is worn for the first year; purple for the second; green for the third; blue for the fourth; and red for the fifth. If an individual has served for six years, a silver cross is awarded to the acolyte. This year Antonia Frater, Jacob Herzog, Max Maust, Price Nguyen, and Luke Yeatman received silver crosses. In addition, Tomas Kresina and Jacob Patterson have been acolytes for seven years.

I also want to especially thank the parents of all the acolytes for helping me to support this important youth ministry. I am proud and happy to be able to work with the young people of this parish as Acolyte Master.

<p><u>Meetings:</u> as needed, Tuesday evenings at Church <u>Officer:</u> Bob James - (240) 731-9928; bobjames3@msn.com <u>Purpose:</u> To assist the clergy of Christ Church in the orderly conduct of worship.</p>
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--Bob James

ALTAR GUILD

The Altar Guild is responsible for preparing the sanctuary for all religious services at Christ Church. These services include the Holy Eucharists on Sundays, the Wednesday noontime services, Christ Episcopal School eucharistic chapel services, weddings, baptisms, memorial services and funerals. Some members take on additional responsibilities such as wedding coordinator or flower arrangers on special church holidays. We maintain the candles, linens, silver, brass, altar frontals and hangings and are responsible for the repair and purchase of new clergy vestments and the seasonal sanctuary colors.

Altar Guild members, both female and male, work in teams of three for a period of 2 weeks at a time. Each team has a crew leader, an experienced member of the guild. Composition of the teams changes with each rotation so that you come to know all the volunteers and make new friends in the process. Currently at 17 working members, we accept new volunteers year- round for our very special work at Christ Church. Come join us!

<p><u>Meetings:</u> No scheduled meetings, but frequent consultations with the Clergy. Training provided.</p> <p><u>Chairperson:</u> Anna Von Arx 301-838-9284</p>
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--Anna Von Arx

LAY EUCHARISTIC MINISTERS (LEMs)

The Lay Eucharistic Ministers at Christ Church are trained and licensed to assist the clergy during liturgical services. Our tasks include reading Old and New Testament lessons, assisting in the Gospel processions, leading the recitation of the Nicene Creed and the Prayers of the People, and serving the Chalice at Communion. If we do not have enough clergy members to serve at all required Communion Stations during a service, LEMs who feel comfortable doing so may be asked to serve a Paten and administer the Host to parishioners. At the 8:00 AM Sunday service and at other smaller services, LEMs may also act as the acolyte, carrying the Processional Cross and assisting the clergy with preparing the Communion table. LEMs may also serve at special services such as Ash Wednesday, Maundy Thursday, Good Friday, and Easter Vigil, as well as participate in the liturgy for weddings and funerals.

This year, we have 22 active members who have been licensed through the Diocese to serve in this important role in the worship life of our church. Of those members, seven are also licensed through the Diocese to serve as Lay Eucharistic Visitors (LEVs) who are specially trained to bring Communion and fellowship to those who are unable to come to Church regularly, such as people in hospitals, nursing homes, and those unable to travel.

LEMs may be called upon to serve 1-3 times per month, depending on the number of services.

Any parishioner who has been confirmed in the Episcopal Church over the age of sixteen may volunteer for this important ministry. New participants are always welcome. This past year, we have ensured that all participants have met all Diocesan requirements to be licensed as lay ministers, including official licensing with the Diocese, completion of required “Safeguarding God’s Children and God’s People” training, and liturgical training with clergy. In addition, we created three brief training videos to help both new and well-seasoned LEMs understand the logistics and “choreography” of how services work at Christ Church Rockville. The videos are posted to the LEM section of the church website to be viewed at any time.

Anyone interested in becoming an LEM should contact Allison Roulier or a member of the clergy.

No meetings held, but available to Clergy and Parish Secretary as needed.

--Allison Roulier

Lectors

Members of Christ Church volunteer to serve as lectors at the 10 AM Sunday service each week. The lectors read lessons from the Old Testament, Epistles, and Apocrypha. Lectors may also read at various other special services during the year such as the Lessons and Carols, Christmas Eve, Passion Gospel, and during Holy Week, depending on the needs of our Church community. New participants of all ages are welcome. Schedules are made and distributed quarterly covering the time periods of September-November, December-February, March-May, and June-August. Please contact Amy Ellis (hindsandellis@hotmail.com) if you would like to become a lector. Training is available.

--Amy Ellis

Music Ministry

We strengthened our commitment to our music and choral programs throughout the past year while Christ Episcopal Church was handling many unexpected transitional changes.

Service Music

During the year, we continued to expand the congregation's familiarity with service music and hymns from our Hymnal 1982. Introduced with 'mini rehearsals' on the first Sunday of a new church season, the new service music was warmly welcomed. Since both services were Rite II, the 9am and 11am services began singing the same settings of the Gloria, Sanctus (Holy, Holy) and Agnus Dei (O Lamb of God). This meant when services were combined during the summer, all of the congregation was familiar with the service music.

Chorister Choir

The Chorister Choir continued to build on the decades-long tradition Christ Church has established. The younger Choristers served as the choir for the 9 am service. In most churches, youth choirs sing only once a month whereas our Choristers sang an anthem every week. Having the choir sing from the steps increased their volume and meant they were closer and more visible to the congregation.

In the Fall, the Choristers and the CES choirs combined to sing on Episcopal School Sunday. During Advent, the Choristers led the congregation in singing a response during the lighting of the Advent candles as well as singing the verses of a new communion song while the congregation sang a refrain.

Christ Church Choir

During the year, the adult choir welcomed new members. The choir has continued to lead the congregational singing as they sang new and favorite anthems throughout the year. New settings of the Psalms have been introduced including leading the congregation in learning Simplified Anglican Chant (a form of Anglican Chant where the congregation sings the whole Psalm text). This was introduced during the summer and continued during the Fall, allowing the congregation to better participate in the singing of the Psalms.

The CEC Chorister and Adult choirs combined for the first two weeks of the summer schedule through Pentecost including the Installation service (for our Rector, Reverend Lisa Zaina). Then in Advent, when the 9 and 11am services were combined, both choirs participated in the service with each choir singing their own anthem or singing together. Having both choirs together allowed many musical opportunities that allowed both congregations to see and hear both choirs on a regular basis.

Special Services

This year, we had several services which allowed music and liturgy to be creative. After the congregation processed into the church with Palms, each choir sang a Palm Sunday anthem before the Passion was read and the service turned towards Holy week. The Maundy Thursday and Good Friday liturgies changed slightly, allowing different music to be sung. On Easter, along with a Brass quartet, the Adult Choir sang for both services with the Chorister Choir singing the 9am service. Both services included the singing of Handel's "Hallelujah" Chorus with members of the congregation invited to sing along. We hope this will become a yearly tradition.

The Installation of Lisa Zaina was a special day in the life of Christ Church. The music, chosen or requested by Lisa, included both choirs and was a highlight during the summer.

On the Sunday closest to the 4th of July, a Patriotic “Readings & Hymns” was introduced to Christ Church. This service, celebrated in many area churches, included five readings of past U.S. Presidents, patriots or social justice leaders. The service follows the “Lessons & Carols” service but with patriotic themed hymns sung between the readings. This service was very well received and with recommendations, should become a yearly tradition at CEC.

On Christmas Eve, in addition to the traditional 4pm Children’s service, the 7 and 11pm Christmas Eve services were combined and held at 10pm. A 30-minute Prelude included handbells, vocal and instrumental solos and choir anthems. Twelve favorite Christmas Carols were sung by the congregation during the service.

Summer Schedule

During the summer, the adult choir was given some well-deserved Sundays off. In their place, we welcomed the 4th Grade string players from CES, Julianna Chitwood, soloists and duets from the Adult Choir plus the Lin Family and the Chorister Choir. This allowed the congregation to hear some of the other vocal and instrumental talent within the congregation as well as other guest musicians. Also, the Adult Choir split into two groups and the lower voices sang one Sunday and the upper voices another, giving an opportunity to sing music written for those configurations.

New and Refurbished Instruments

Through the generous gift of a church member, we were able to purchase a new piano for the sanctuary. This completely refurbished 1925 Steinway was welcomed in the Spring. We quickly realized our new Steinway had a wide volume range to lead large congregation hymn singing as well sensitively accompany the Chorister Choir. The former sanctuary piano was then moved into the choir room to replace the 1880’s piano which was used as a trade-in for the new Steinway. The choir was very happy they would finally have piano that would stay in tune for their rehearsals. In preparation for the increased use, the ‘new’ choir room piano, over 100 years old, received a good amount of regulation to make sure each key and the whole piano was sounding its best and in good mechanical shape since it would be used more each week than when it sat in the Sanctuary.

The Kawai upright piano, located in the Chapel (used by the former Korean congregation), was moved to the Dining Room downstairs so it would be available for the Children’s Church on Sunday mornings. Since the piano is on a dolly, it can be easily moved between the Dining Room and the Murdoch room for concerts, services or other gatherings for church or school.

The two timpani played by Karen Near every Easter received a cleaning and refurbishment this year. Anticipating the timpani needing to be stored in the rehearsal room because the new elevator reduced the storage closet where they were previously located, protective covers were purchased to keep them safe in the choir room.

In 1977, Christ Church purchased a set of Handbells and in 1988 purchased additional bells for a total of 49 bells. These were heavily used through the 40+ years and were showing their wear. Funds from the music budget and the church’s Endowment Fund were combined to replace all the moving parts and handles of the Handbells. The bells also received a complete regulation and extensive polishing to make them look and sound brand new. Custom black corduroy bell table covers were purchased for when the bell choir performs in church. During Advent, the Handbells were played during the morning services as well as during the Christmas Eve Prelude.

Music Suite

This past year, the Music Suite was used as a 'holding area' for equipment of the Altar Guild and the Acolytes during the construction of the new elevator. Robes of the Acolytes and LEMS were also accommodated in the robing room during this period. In preparation, the CEC Chorister and Adult choir robes were upgraded with new hangers that displayed each member's name. A new trolley to hold the Music stands was purchased and the metal music stands were repainted and given to CES music department.

New choral folders, specifically designed for choirs, were purchased for both choirs. A numbering system was reinstated to increase organization and reduce time in music distribution. The 70+ soprano descants, 300+ Psalm settings and Taizé music were relabeled and digitally recorded for easy access and music planning. These completed tasks get us closer to the full transformation and reorganization of the music library. My appreciation goes to Marcia Chervenak, Choir Coordinator and Joyce Bryant for the many hours they donated towards this music library remake.

After construction was finished, a complete cleaning of the Music Suite, including the exposed beams in the choir room, was completed.

The true success of a music program is the talent, dedication and accepting hearts of the volunteers who share their abilities to praise God. During my teaching and training on Thursday nights and Sunday mornings, I never heard "we can't do that". I appreciate all the time and effort these adults and children have given for the CEC Music Ministry. In addition, the support of their families and the support of the parents of the Chorister Choir cannot go unmentioned. Without them, the participation would be much lower and less enthusiastic.

These musicians, young and old, lift the spirits and touch the hearts of everyone who hears them. I am incredibly grateful for such a dedicated group of musicians.

*--Jason Kent West
Interim Director of Music Ministries and Organist*

USHERS

There is always a welcome for those who feel that they would like to be a part of this ministry. We are still in need of folks to volunteer to serve-- for regular Sunday services or for occasional mid-week services.

At the 7:45 AM (8:00 AM) service, we are blessed to have a team of 10 ushers, a team committed to their monthly assignment. A scheduled or an unscheduled absence of an usher is seamlessly covered by the team. In addition to the usual usher responsibilities, 7:45 AM (8:00 AM) ushers also “open the church every Sunday morning. While we currently have 10 team members (2 on medical leave), we have little redundancy and encourage anyone interested in this vital ministry to join us.

The Head Usher duties for the 10:00 am service is shared by Peter Hardinge and John Lynch. We currently have 10 regulars, assigned in groups of 2-3 people for each Sunday and 4 alternates to help out when needed. Always looking for more people or families to participate in this ministry as this is a great way to meet and greet your Christ Church community.

<u>Meetings:</u>	Upon the call of the Rector	
<u>Officers:</u>	Buzz Von Arx	Head Usher for 8:00 am services
	Peter Hardinge & John Lynch	Head Ushers for 10:00 am services

CHILDREN'S MINISTRIES

Children's Sunday School Prayer *by the Kindergarten Class*

Our Father, we thank thee for our many blessings.

We thank thee for our families – our mothers, fathers, sister and brothers

We thank thee for the fun of friends and the games we play; we thank thee for the beauty of nature, especially the snow

We thank thee for the joy of animals and the love of our pets; we thank thee for wonderful foods like ice cream

We thank thee for the kindness of our teachers and coaches; and especially thank thee for the gift of ourselves.

We ask thee to help guide us so that we share our love with those around us

So that we do well in school and learn about our world

So that we can remember how Jesus died on the cross for us

So that our families and friends can be safe and happy

Thank you for all that you have done for us. In Christ's name. AMEN.

Highlights of 2019

- Sunday school for Preschool through Sixth Grade – Meets most 1st & 2nd Sunday Mornings
- Nursery Care for infants – weekly from 8:45am – 12:15pm
- Children's Church Sunday Worship Service meets weekly Sept – May during services
- SOS – Serving Others Sunday Projects Monthly – Martha's Table McKenna's Wagon DC, Manna – Smart Sacks Program, Best Friends Animal Sanctuary & Troops in Afghanistan
- Back to School Year Fall Picnic and Activities
- Advent & Epiphany Craft Days
- CBS Shelter Lunch Packing, Sandwich Making and Bag Decorating – 2 weeks a year!
- St. Nicholas Visit & Celebration
- Christmas Outreach Project – Collection of Toys & Books for Stepping Stones Shelter
- Mitten and Hat Collection for Stepping Stones Shelter & Meadow Hall Elementary School
- Flowering of the Cross and Easter Egg Hunt
- Mother's Day Flowers
- Annual Meeting Children's Activities and Chicken & Waffle Brunch
- Parish Year End Picnic
- Happy Haunted Halloween Trick & Treats
- Nativity Pageant
- Valentine's Cookie Project for Firefighters and Police Officers
- Christmas Cupcakes for Local Shelter Residents

Nursery: Connie & Izzy Heister, Jennifer Hettihewa, Megan & Mandy Mossman and Aliza & Kiran Philip

Sunday School: Stacy Johnston, David & Michele Craig, Aliza & Alina Philip, Mandy & Megan Mossman, Izzy Heister, Charlotte Snider and Eliana Wong

Children's Church: Craig Peters (Musician), Mandy & Megan Mossman, Izzy Heister, Aliza Philip (Assistants), Charlotte Snider (Vocals & Helper), Amy Hinds (Substitute), Michele Craig (Worship)

Veggie Tales Summer Program: Julie Lynch (Director), Johnny & Morgan Lynch (Assistants)

and the many..... Parents, Grandparents, Friends & Youth Volunteers who help out every Sunday morning along with service projects and activities throughout the year!

THANK YOU!!!!!!

Michele Craig, Director of Children's & Youth Ministries
301/762-2191 #15 or mcraig@cecrockville.org

YOUTH MINISTRY

Youth Vision Statement:

Through friends, laughter, love, hospitality, faith and diversity we are the present and future of the church. We are a welcoming community open to all who are searching, growing and learning. As the youth of this diocese we will continue to create programs and events that celebrate God's loving presence in the church and the world. *Written by and for the youth, October 2001*

Highlights for 2019

- Hosted the Diocesan Hunger Walk at Washington National Cathedral
- Hosted the Diocesan Ice-Skating Party in Rockville Town Center for 100+ youth & adults
- Youth Group Gatherings – service, games, activities, movies, dinners, fun and friends
- Advent & Epiphany Crafts Workshop Assistants
- Movie Days & Cooking Dinner
- Youth Acolyte participation in Worship Services and 7-week training classes
- Post - Annual Meeting Chicken & Waffle Brunch and Children's Activities
- Providing meals and supplies for the CBS Shelter in Rockville's 35 residents – twice yearly
- Easter EGG-stravaganza and Easter Egg Hiding
- Worked at DC Central Kitchen for day & night shifts on MCPS holidays and breaks
- Worship Greeters & Ushers
- Children's Church Assistants & Leaders
- Nursery Care Volunteers and Staff
- Helped with Nativity Pageant
- Volunteers at Manna Food, Martha's Table, DC Thrive, DC Central Kitchen, Interfaith Women's Shelter, Street Church, Welcome Table, Birthday Cakes 4Free Program, DC Union Mission, Wider Circle, Wreaths Across America, and Stepping Stones Shelter
- Monthly SOS at Christ Church– Serving Others Sunday Projects to benefit Others in Need
- Youth Group Outings & Outreach with St. James, Potomac and St. Francis, Potomac.
- Mrs. Craig was given a Sabbatical to refresh, renew and re-energize - MANY THANKS!

Goals for 2020

- Continue to participate in weekly Sunday morning Worship, Outreach and Formation
- Monthly Seasonal Family Gatherings and Activities – on and off site
- Continue expanding “hands-on” community service projects for children, youth & families
- Growing and retaining our community of children, youth & families at CEC
- Educational Forums on Faith in Our Families and Parenting Issues
- Continue to build attendance at Sunday School (Pre - 8th) with more Parent Involvement
- Continue to build relationships with all youth at CEC
- Weekend/Vacation Urban Work Trips – New York, Philadelphia & Richmond
- Continue to improve Youth Offerings to gain larger participation in service and gatherings
- Mission Trips to

CHRIST EPISCOPAL SCHOOL

Christ Episcopal School is accredited by the Association of Independent Maryland and DC Schools (AIMS--MDDC). We are pleased and proud to be part of AIMS, the organization that accredits independent schools in the competitive education market of Maryland and the Greater Washington area. We are also members of the Mid-Atlantic Episcopal Schools Association.

By design, an Episcopal school education's value is in its empowering program that provides a community of care, strong spiritual and moral teachings, challenging academics integrated with the arts, service to others, stewardship of the earth, and a wide variety of enriching opportunities to hone the innate talents and interests of its students. The CES leadership is committed to these tenets of Episcopal education and to being faithful stewards of the school's resources that make this education happen every day for each child in our care. Our dedicated families and their work with the Parents Association, supporting us with "heart, hand, and treasure," help us to make our Episcopal education exemplary.

Major school happenings during the 2019 calendar year (January 2019-December 2019):

Background to Major Activities Taking Place During 2019

The capital campaign project, *Firm Foundation Bright Future*, was created and launched in the fall of 2016 with the goal of eliminating all church debt and creating a new, updated School by selling the Jefferson Building, renovating the classrooms in the church and building a new, smaller school building. By the fall of 2017, the church and school had raised over \$2 million and went on to raise slightly over \$3 million in donations and pledges through 2018 and 2019.

- In February 2019, the School's auction and gala raised money to go towards the capital campaign projects, and in particular for the installation of an elevator in the church building.
- With funds raised through the capital campaign, *Firm Foundation Bright Future*, two of the major fund goals were undertaken in the summer of 2019. The complete renovation of the School's classroom spaces in the church building was completed in October 2019, and the installation of a lift was well underway by December 2019.
- Selling the Jefferson Building and still providing adequate parking for the church and school, however, proved to be difficult. In addition, construction costs went up significantly due to the dramatic increases of tariffs on construction materials. The estimates and projections originally outlined in the FFBF campaign proved to be significantly below the market value once the projects were initiated.
- After being on the market for two years, the Jefferson Building was taken off the market to give both the CEC Vestry and CES Board an opportunity to reassess the best way to move forward. Insuring required parking for the Church and School resulted in a significant loss in the property's value. It became clear that the hope that the building could be sold at a price that would provide a break-even on the mortgage and eliminate debt was not going to happen.
- In addition to the construction projects, the Board of Governors of Christ Episcopal School spent much of the summer and early fall in a search process for a new Head of School. The current Head of School, Dr. Caroline Chapin, will be retiring on June 30, 2020.
- With the realization that the Jefferson Building was going to sell at a loss, and the School was facing a budget deficit, the CEC Vestry temporarily suspended the search for a new Head of School and any active fund raising for the capital campaign. A Task Force was created to study the situation to determine the best way forward. This Task Force's work began in September.

Christ Episcopal Church – Prince George's Parish – Rockville, Maryland

- Faculty and staff participated in a variety of professional development opportunities including school-wide training on the writing process, school safety webinars, effective administration of financial aid and enrollment management tools, character education, diversity training, technology integration, campus and cyber security, math instruction, and reading instruction for K-2nd grades.
- New faculty and staff members who joined Christ Episcopal School in August 2019 include Katherine Doolin (First Grade); Michael Yi (Middle School Math); Karen Dahn (Middle School Science); Esther Johnson (PreK-8th grade Spanish); Edwin Jacob (Middle School Music); Andrei Pidkivka (Lower School Music); and Edgar Zuniga (Physical Education).
- CES graduates continued to be accepted at prestigious independent schools and public school honors programs. The 2019 graduate acceptances included Connelly School of the Holy Child, Georgetown Day School,, National Cathedral School, Our Lady of Good Counsel, St. Andrew's Episcopal School, Sandy Springs Friends School, Stone Ridge School of the Sacred Heart, and MCPS high school honors and AP programs at Col. Zadok Magruder, James Hubert Blake, Montgomery Blair, Richard Montgomery, and Thomas S. Wootton.
- Students from preschool 2's through 8th grade continue to benefit from a wide variety of field trips throughout the Rockville community as well as in DC and Maryland. Such field trips have included the Mexican Cultural Institute, Hirshhorn Museum, performances at the Lisner Auditorium at George Washington University, the Baltimore Aquarium, Rockville City Police and Fire Departments, Seneca School House, USA Science and Engineering Festival, Lancaster Farm, Episcopal Schools Day at the National Cathedral, Imagination Stage, Croyden Creek Nature Center, the Vis Arts Center in Rockville, Adventure Theatre, Great Harvest Bread Company, Woodend Nature Center, Lady Maryland in Baltimore, the White House, Folger Shakespeare Theater in DC, Montgomery County Public Library, Meadowside Nature Center, Calleva, Homestead Farms, Mount Vernon, Gettysburg, Monticello, Locust Grave Nature Center and the US Capitol, among others.
- The students participated in a variety of academic competitions including the National Geographic Geography Bee, the Scripps Spelling Bee and the Mid-Atlantic Episcopal Schools Association (MAESA) Scholars' Fair, where our students participated in the Spelling Bee, Geography Bee, Visual Arts, Science Fair and Technology competitions.
- The school maintains its close relationship with the surrounding community and Rockville City Government. Lower School students went trick-or-treating in City Hall and at the City Police Department. The Rockville mayor came to CES to talk to the fourth grade class about the position of mayor and its responsibilities in Rockville.
- The Head of School continued as a member of the Board of the Association of Independent Maryland and DC Schools (AIMS).
- The Extended Day and Summer Camp programs continued to expand in 2019. Enrollment continues to grow in the variety of enrichment classes that are being offered, and the revenues for the 2019 summer camp program once again exceeded the prior year's revenues.

We continued this school year with important steps to affect the quality of the academic programs; enhance our extra-curricular programs and administrative functions; renew facilities; improve communication between the school, the families, and the church; provide opportunities for student social leadership and outreach to the wider community through service learning; and establish a strong web presence. Our value is evident in our quality, an unyielding commitment to excellence, our service, our design, our delivery and our mission.

Thank you to all who are a part of this educational experience and who have contributed in their own ways to Christ Episcopal School. I am grateful for the faithful support of so many people who love and support the School. I want to express my thanks to you and my hope that you will continue to support our collective efforts in any way you can.

Respectfully submitted,
--*Caroline Chapin, EdD*
Head of School

MISSION STATEMENT

Academic excellence, respect and a passion to serve are the inspiration for our community. At Christ Episcopal School, every student and parent is a priority, and every interaction is rooted in our CES promise: to nurture students to become kind, confident, well-rounded individuals prepared to contribute to their community and thrive personally, spiritually and academically.

<u>Meetings:</u>	Third Thursday of each month
Board of Governors,	
<u>Officers:</u>	Jeff Whitman, Chair Dr. Caroline Chapin, Head of School

THE ANGELUS

The Angelus is the Christ Church's newsletter which is published monthly September-June. Issues are posted on our website <http://www.christchurchrockville.org>, but anyone can call the office to get a printed copy. Printed copies are also available in the back of the church.

The mission of *The Angelus* is to cover the significant events and issues of the Christ Church Community as reported by our clergy, members of the vestry, and representatives of Church Ministries – Worship, Outreach, Fellowship, Stewardship, Christian Education, Pastoral Care and Environmental Stewardship. We welcome article submissions and photos from any interested party.

- We would love more photos for the Angelus. It would be nice to find a staff photographer for events but any and all pictures are welcome.
- What about having an article by each member of the vestry about the ministries? This might be valuable especially to new or inquiring parishioners.
- If anyone would be interested in assisting with the editing/formatting, please contact Tim Smeltzer at Angelusnewsletter@yahoo.com.

<u>Meetings:</u>	Held as necessary
<u>Officers:</u>	Tim and Kathy Smeltzer, Editors

COFFEE HOUR

The Coffee Hour Committee is a sub-committee of the Fellowship Committee. Even though Coffee Hour has been suspended because of the cancellation of Church services, earlier in the Programmatic Year a dedicated group of Coffee Hour Angels and Bakers provided hospitality and refreshments for our parishioners on Sundays, first between the 9:00 A.M. and the 11:00 A.M. Services and then, when we combined those two services, after the 10:00 A.M. Service. This ministry enables the Congregation to mingle in fellowship while enjoying delicious refreshments.

When we began Coffee Hour after the 10:00 A.M. Service, attendance increased significantly, and the need for additional Angels and Bakers arose. Thankfully, many members of the Congregation responded, and we were able to provide the needed hospitality and refreshments.

Each Coffee Hour has two teams: Bakers and Angels. Bakers provide the food, and the Angels provide the hospitality. Both contributions enable the congregation to enjoy the companionship of fellow parishioners while enjoying delicious refreshments. Each team is assigned a specific Sunday from September through May. Their donations of time and talent are invaluable.

We were pleased to welcome several new volunteers as either Bakers or Angels this year, and are always happy to welcome anyone who would like to participate in this very rewarding ministry. If you would like to be a part of this ministry, we would be delighted to have you join us. If you have any questions, please contact Nancy Small at nsmall@hotmail.com, or 301-762-2449.

<p><u>Meetings</u>: Every Sunday from September to June <u>Contact</u>: Nancy Small</p>

--Nancy Small

FELLOWSHIP

The Fellowship Committee plans, coordinates, and hosts multiple functions during the year. These include receptions, luncheons, Welcome Back Picnic, the monthly Supper Club and Summer Lemonade on the Parish House Front Porch during June, July and August. Coffee Hour, albeit a separate ministry, also falls under the aegis of the Fellowship Committee.

This year the Fellowship Committee has planned the following events:

- 2 funeral receptions
- End of the year picnic (Michele Craig was on sabbatical)
- Installation reception for the Rev. Lisa Zaina
- Special coffee hour for the CES ribbon cutting for the new classrooms
- Welcome back picnic
- Farewell reception for the Rev. Cindy Simpson
- Christmas Social
- A Farewell coffee hour was planned for Rev. Zaina but was cancelled due to the pandemic cancellation of all church functions.

With the elimination of the 11 am service, the entire Fellowship Committee worked with Nancy Small and the Coffee Hour angels and bakers to reconfigure coffee hour to follow the last service.

Supper Club meets on the second Saturday of each month throughout the year and is an opportunity for adults to come together to share a potluck dinner and an evening of good fellowship. Parish members sign up to host the dinner. For various reasons, including the corona virus pandemic, Supper Club was cancelled four times during the past year. A sign-up sheet for hosting future Supper Clubs is available at the summer and fall gatherings and is posted on the Fellowship bulletin board in the Dining Room. For more information, contact Christie Carrico.

Lemonade on the Porch is held on the Parish House Porch on Sundays in June, July, and August and replaces the traditional coffee hour. Parishioners volunteer to host. At this point, we do not know whether we will be holding Lemonade on the Porch this summer due to corona virus restrictions.

Following last year’s annual meeting, Bobbie Power retired as chair of the Fellowship Committee. Christie Carrico took over as Interim Chair. If you would like to join the Fellowship Committee, please contact Christie Carrico. Phone: 301-340-9096 or Christie.carrico@verizon.net.

The Fellowship Committee meets as needed to plan events. We usually meet informally during or just after coffee hour.

<u>Committee Members</u>	
Christie Carrico, Interim Chair	Kaye Kubas
Carolyn Cole	P.A. Magee
Emily Correll	Janet Miranda
Amy Ellis	Nancy Small
Mary Grassick	Ellen van Valkenburgh

--Christie Carrico

COUNTERS & DATA ENTRY

WHO WE ARE: Thanks to all who served as counters during 2019, including: Emily and Gary Correll, Kevin Kettleman, Adebayo Lanionu, Steve McNeil, Stephen Renfroe, Linda Rhoads, Jim Robertson, Jan Schiavone, Martha Schutz, and Mark Wright. (Thanks in particular to Gary Correll and Linda Rhoads for doing all the data entry!)

Also, a special thanks and farewell to Betsy Rowe, who retired from the counting team at the end of 2019. Betsy's service spanned many years, and she trained multiple counters during her tenure. She will be missed.

WHAT WE DO: Counters are volunteers who count and sort the plate offerings from each Sunday's services. In teams of two or three, we count and verify the cash; separate and organize the pledge payments and all other envelopes; endorse (hand-stamp) each check; and if a check is missing the envelope/account number (as many are), we look it up and write the number on the check. We cross-count and cross-sign a form verifying the amount of cash, bundle everything together into a tamper-evident plastic bag, and slip it into a roll-top safe in the Parish House. Counters do not have the combination to that safe.

Each week, data-entry volunteers (either Gary Correll or Linda Rhoads, depending on the week) enter the collection information into the ACS database and deposit the funds in the bank. A transaction list of every entry and a recap sheet are printed, copies of which are given to the accountant, the senior warden, and the treasurer. A copy is also kept in the office file. The accountant gets the deposit slip from the bank. At the end of every month, a monthly tally sheet is printed and compared with the accountant's numbers.

WHAT WE ASK: Please *put your envelope/account number on your check* — every time! This ensures accurate data entry so that each of your payments is credited to your account (and saves your volunteers' time). If you don't know your number, simply call the office. Thank you!

<p>Meetings: No formal meetings Officer: Mark Wright 301-651-7735 mwrightrv@gmail.com Purpose: Prepare collections; data-entry and deposits of the collections; reports to Vestry</p>
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Respectfully submitted,
--Mark Wright

PASTORAL CARE COMMITTEE

The Pastoral Care Committee, under the guidance of the current priest, offers a ministry that can take many forms, some of which are handled by members of the Committee while others are shared by volunteer members of the Congregation. Our mission is to pray for you or a loved one who may need prayers for healing of body, mind, or spirit. Please contact the clergy to tell them of your needs, the clergy will then contact us and the Pastoral Care Committee will begin praying for your request.

At its once a month meeting, the Committee offers intercessory prayers in response to requests from parishioners for There is a public prayer list, as well as a private list which is known only to members of the Committee. Members of the Committee also call, visit or write cards and notes to those on the lists.

In addition, members of the Committee bless prayer shawls made by parishioners that are then delivered to parishioners whose needs are particularly acute.

The Flower Delivery Ministry falls under the umbrella of the Pastoral Care Committee as does the Christ Church Chefs Ministry. Delivering flowers to those who are ill, or meals to those who are in need is another service we assist in.

The members of the Pastoral Care Committee find that our life together and the ministries in which we serve are blessings that enrich our spiritual lives. We welcome all who would like to participate in any of our activities.

<u>Meetings:</u>	First Tuesday of each month, 7:00 – 8:30 PM in the Parish House.
<u>Contacts:</u>	Kaye Kubas, 301-279-7556 Marylouise Roach 301-351-9112

ENVIRONMENTAL STEWARDSHIP

Mission: Exhibiting a reverence for and a desire to live in harmony with the Earth and all that exists within it, we strive to educate ourselves and others so that we may use our resources rightly as good stewards. We undertake these responsibilities in thanksgiving for God's creation and to deepen our personal relationship with our Creator.

Landscaping:

- We extend a heartfelt thanks to our in-house gardeners: Ann English, Diana Locke, Carolyn Oakford, and Nancy Thompson. Their work has drawn civic recognition to Christ Church for creating landscaping that provides important natural habitat. And the various creatures who call this habitat their home — if only for a season — clearly enjoy God's gifts of water in the bird baths, pollen in the flowers, and shelter beneath the leaves.
- A note of thanks as well to Jessica Clothier, sister of the late Duncan Staley, for her donations toward the annual upkeep of Duncan's Memorial Garden (south side of church).

Recycling & Trash:

- Janice Musselman continued to help educate groups in both the church and school about the importance of recycling and use of the color-coded recycling bins.
- Kudos to the school for recycling its lunchtime plastic milk bottles.
- In April, we removed trash from part of Rock Creek for the Potomac River Watershed Clean-up. Thanks to Sandra Clark, Alan Tolerton, Stephen Renfroe, Nancy Laurson, Rob & Jane Follit, Janice Musselman, and Marc Silverstein (guest) for participating.

Education & Communication:

- Continued thanks to Melissa Scales for faithfully submitting environmental stewardship information to *The Angelus*.
- We hosted two adult forums: May 12 - Mother's Day ("eXXpedition" film & discussion); and September 22 (guest speaker: Jodi Rose, Interfaith Partners for the Chesapeake).

Transitions:

- Huge thanks to Janice Musselman for her many years as our chair and co-chair. After becoming Senior Warden in 2019, she decided to pull back from leading the committee, but remained dedicated and as involved as her parish duties would allow. The committee would not be what it is today without her tenure and continued guidance.
- The Rev. Cindy Simpson was more than our clergy advisor; she was Christ Church's environmental stewardship pioneer. Well, to paraphrase the famous TV secret agent, Maxwell Smart (Google it, youngsters), here is the almost-actual dialogue between Cindy and the committee in 2019: "Don't tell us you're leaving." "I'm leaving." "We asked you not to tell us that!" Alas, to quote Forrest Gump: "And just like that...she was gone."

Respectfully submitted,
Mark Wright, Chair

ST. FRANCIS FLOCK

St. Francis Flock is an animal welfare ministry that honors God by being good stewards of God’s creatures. The Flock was granted vestry approval in February 2015 as a formally recognized committee of the church and its charter was approved in March 2015.

Key Milestone Met in 2019

In August 2019 the vestry approved Christ Episcopal Church (CEC) becoming designated an "Animal Friendly Congregation". This designation is defined by the Episcopal Network for Animal Welfare (ENAW) and includes recognition of 5 basic criteria that the church follows including: (1) supporting the existence/work of the Flock as an animal welfare ministry (2) providing vegetarian options at church-sponsored community meals and serving vegetarian fare during Lent (3) holding an annual Blessing of the Animals service (4) providing pastoral care and prayer for members grieving the loss or illness of a pet, and (5) not holding church fund-raisers centered around the slaughter of an animal (e.g., pig roast, lobster broil).

St. Francis Flock continues to welcome opportunities to partner with other ministries within and outside Christ Church in support of Christian responsibility and animal welfare, as well as to seek new ways to serve God, fellow parishioners, and the local community, in recognition that the responsible care of God’s creatures falls within the stewardship of creation.

Key Accomplishments

Key accomplishments for 2019 include the following Flock sponsored/supported events and ongoing services:

	Key Event (Annual)	Purpose/Benefit
1	Lenten Film Series (March/April)	Host animal-welfare themed films and a free (vegetarian/vegan) dinner; facilitate discussion that allows for insight and reflection during Lent. Explore relationships between film themes, animal welfare, and Christianity. Films shown for 2019 were <i>Arthur</i> and <i>Evan Almighty</i> . Attendees included parishioners, church leadership, and visitors from the local community.
2	Blessings of the Animals (September/October)	Celebrate and honor God’s gift to us, our pets, by having them blessed at the annual service. Attendees included parishioners, church leadership, and visitors from the local community. Event included pet food and supply donations collected for local animal welfare non-profits.
3	Pet Memorial Service (November)	Celebrate, honor, and remember our pets that have passed on by providing a formal church memorial service. Attendees included parishioners, church leadership, and visitors from the local community. Hospitality included a reception following the service.
4	Animal Welfare Field Trip/Site Visit (Timeframe varies)	Sponsor a field trip/site visit for animal appreciation and awareness of animal welfare issues. Attendees generally include Flock members, parishioners, and/or church leadership. In 2019, although there was no one large group trip, individual Flock members championed several site visits and/or activities, where attendance varied based on availability. Site visits included Stargazing Farm, Pet Connect’s Muddy Paws Farm, Montgomery County Animals Services and Adoption Center, and an outing to attend the premier of the film <i>Game Changers</i> .
5	Adult Forum (Timeframe varies)	Host Adult Forums that explore and provide insight to the link between Christianity and animal welfare. 2019 Adult Forums included (1) “The Challenge of Christian Animal Ethics”, where Dr. David Clough (author, academic, and Co-founder of CreatureKind), discussed what Christian faith means for how we treat animals, especially in our use of them for food. Attendees included parishioners, church staff, church leadership, and members from the greater community. (2) The Flock Ministry Adult Forum, where the group provided an overview of its membership, values, guiding principles, and what life experiences inspired them to join and to participate in key activities.
6	Retreat (local, same day)* (August)	Provide an opportunity for Flock members to take time out to gather in a beautiful setting, engage in fellowship, reflect, eat delicious vegan food, and rejuvenate. Attendees included Flock members and church leadership.
7	Beltway Barks* (September)	Provide greater community outreach by hosting a ministry information booth at “Beltway Barks”, an annual dog adoption event held at Rockville Town Center, sponsored by local non-profit DC Actors for Animals. Donated St. Francis Flock gift basket for event auction. Led a community prayer to kick-off the event. Attendees included Flock members, parishioners, and members of the community at large.

Christ Episcopal Church – Prince George’s Parish – Rockville, Maryland

	Key Services (Ongoing)	Purpose/Benefit
8	Pet Food and Supply Donations	Sponsored food donation drives in support of the Animal Welfare League of Montgomery County’s Chompers Pet Food Bank, the Montgomery County Community Cat Coalition, and the Montgomery County Partnership for Animal Welfare (MCPAW), Pet Connect Rescue, Key to Lion’s Heart, and House with a Heart. Christ Church parishioners donated over 200 pounds of pet food through these non-profits to help local families struggling to provide for their pets. Increased donation capacity by providing separate cart to receive donations. Service helps keep pets with their families and decreases the likelihood of the pet being surrendered to a local shelter. The Flock also delivered donated linens, supplies, toys, etc.
9	Pet Bereavement Support/Counseling	Provided ministry (interpersonal counseling, sympathy cards, prayer lists) to those grieving the loss or illness of a beloved pet. Counseling, card, and prayer list recipients included parishioners, friends/family of parishioners, and members of the local community <i>(see also “Pet Memorial Service”)</i>
10	Hospitality	Ensured the continuation of vegetarian/vegan options at parish socials (e.g., Lemonade on the Porch, Shrove Tuesday) and Flock-sponsored events. Maintained and/or increased inclusiveness for vegetarian and vegan parishioners and guests; increased awareness of vegetarian/vegan options to broader church community.
11	Education/Outreach	<i>(In addition to 1-5 and 7)</i> Provided outreach booth for Peerless Rockville tour of Christ Church to raise awareness of St. Francis Flock’s services and events. Flock inspired youth built cat houses for the Montgomery County Community Cat Coalition, a local non-profit that cares for community (feral) cats by feeding, housing, and maintaining their health, and providing outreach to the local community.
12	Assistance to Seniors/Disabled Parishioners	Offered assistance to Christ Church elderly and/or disabled parishioners in driving them and/or their pet to the veterinarian. Service helps ensure continued care of pets for elderly/disabled parishioners.
13	Library*	Launched in 2019, the library showcases a wide variety of books and other reading materials that are animal welfare themed, including children’s books.

*New for 2019

Goals

Goals for 2019 were to (1) continue providing existing services at or above the same service level and (2) introduce new engagements (e.g., Library, CreatureKind themed Adult Forums) to raise awareness with parishioners about key animal welfare and environmental sustainability issues from a Christian perspective. Achievement of goals was met at 100%, including the on-going core services (food drives, outreach, bereavement counseling, etc.).

Goals for 2020 are to successfully complete all annual and ongoing services at or above the same service level and to sponsor select new engagements (e.g., rollout CreatureKind class within the Flock) to raise awareness about key animal welfare and environmental sustainability issues from a Christian perspective.

Finances

St. Francis Flock continues to demonstrate fiscal responsibility and financially benefits the church. The Flock only partially spent the \$1,000 budget it was granted, as several members self-funded food, supplies, talent, and advertisements for key events. In addition, the Flock (1) received donations totaling \$940 and (2) served as an attractant for bringing newcomers to the church who share in the Flock’s mission/vision of formal recognition and support of animal welfare as a Christian value (stewardship of creation). The Flock has been granted a budget of \$1,000 for 2020.

Membership

Flock leadership for 2019 included: Chair – Lori Nicely; Secretary – Leslie Porter; Treasurer – Laurel Pepper; Pastoral Care – Carolyn Cole; Community Outreach – Debbie Thompson; Communications – Meghan Matulka; Hospitality – Leslie Porter; Vestry Liaison – Meghan Matulka; Church Leadership Liaisons – Cindy Simpson, Lisa Zaina.

Flock membership (all) for 2020 includes: Chair – Lori Nicely; Treasurer – Laurel Pepper; Pastoral Care – Carolyn Cole; Community Outreach – Debbie Thompson; Communications – Meghan Matulka; Hospitality – Leslie Porter; Vestry Liaison – Meghan Matulka. Members at large – Ruth Hanessian, Barbra Johnson, Jim Pepper, Rachel Pepper, Reenie Prettyman, Angela Rabatin, and Sara Timlin. Church Leadership Liaison: Janice Musselman

Membership total (excluding Church Leadership Liaison): 13

Note from the Chair: Our members and leaders are actively engaged in supporting multiple key events and/or services, performing multiple roles. This is a fantastic, talented, diverse, and highly motivated group. All are welcome. Please join us!

Doing Small Things with Great Love

Every little act, every mention of animal compassion, every presentation and shared humane meal, every pet blessing and food drive, every conversation and kind word - it all matters!

Please join us! St. Francis Flock meets the second Sunday of every month at 12:30p in the Parish House. Contact us at stfrancisflock@cecrockville.org or <https://www.facebook.com/StFrancisFlock/>



St. Francis Flock Animal Welfare Ministry

COMMUNICATIONS

The Communications Committee, in partnership with clergy, staff and other ministry groups, provides strategic guidance and implementation of church communications activities. These include the church website and Facebook site, email communications, *The Angelus* newsletter, informational brochures, advertising, signage, and other initiatives to strengthen our community and improve information sharing and engagement with CEC. If you have an interest in these activities, we welcome you to get involved! Please contact Jeremy Snider (Committee Chair) at webmaster@cecrockville.org or 301-661-0600 for more information.

2019 Activities

Pictorial Directory — The Communications Committee completed the new pictorial directory, with photos and contact information for our parish community. The Directory was available for distribution last fall to all who had their photos included.

Ministry Flyers — Flyers for several of the ministries were updated to reflect changes. New flyers were ordered for those ministries which needed them.

Narrative Budget — Once again, a narrative budget was produced for the Stewardship Committee to help in the annual Stewardship Campaign.

New Email System — The Committee implemented the transition to a new email system for parish communications. This project became urgent after the current email system for distributing the *News Prior to Sunday* emails failed. The new system allows the church to distribute web-based emails with images and links, and recipients can manage their subscription preferences. The Committee continues to manage parish-wide emails during the closure.

If you do not receive church emails, please visit the church website at www.christchurchrockville.org and select the “Sign Up for Email” link on the homepage.

ACTIVITIES RELATED TO THE CLOSURE

The Communications Committee has played a critical role in information dissemination since the closure of the church and cancellation of all church-related activities was announced in mid-March. Shortly after the announcement, the Committee created a special web page, *Sustaining Our Community* (www.christchurchrockville.org/sustaining-our-community), with information and links for parishioners to assist them during this time of closure.

As different ministries began to undertake remote activities, members of the Committee played a pivotal role in disseminating information via emails, the website, and Facebook. The weekly email from the Wardens as well as the Christ Episcopal Pause are emailed to the parish and posted on the web. Facebook has been used to disseminate the Christ Episcopal Pause, to announce the upcoming services at the Cathedral, to post the most-recent Sunday sermon from the Cathedral, to keep the parish informed of some of the activities in which our Youth Director has been engaged during the closure, and to occasionally provide a humorous look at our situation.

ONGOING ACTIVITIES

Church Website (www.christchurchrockville.org) – The website is the first exposure many visitors have to Christ Church, and it serves as a convenient resource for parishioners. In 2019, about 10,000 people visited the church website, 85% of them for the first time. Additionally, the church’s Google Business listing generates numerous website visits, requests for driving directions (via Google Maps), and phone calls. The website proved to be an especially valuable information resource when the church was forced to close due to the coronavirus.

Facebook – (“Like” Christ Church at www.facebook.com/christchurchrockville) – Christ Church’s Facebook page is a great way to keep up with the many activities going on at CEC and to become part of our online community. Over 435 individuals “follow” our page. It, too, has proved to be a valuable communication tool during this time of pandemic. If you have an announcement to be posted, please email facebook@cecrockville.org.

Special thanks to Michele Craig and Judith Schneider, as well as Christie Carrico, Kathy Moch, George Opryszko, Tim Smeltzer, Tom Rhoads, and Mark Wright for their commitment to this vital communications ministry.

~ Jeremy Snider, Chair

WELCOME COMMITTEE

The welcome ministry is responsible for welcoming newcomers and parishioners at the end of each Sunday’s worship. The committee schedules greeters on a rotation basis to greet all visitors to Christ Episcopal Church (CEC) and to invite them to sign the guestbook, providing their contacts.

Every six months, one in winter and the other in spring, a welcome reception is held and the newcomers are invited. At the reception, each newcomer gets the opportunity to introduce him/herself, briefly stating names, interests, profession, and what brought them to us. The host of the ceremony usually asks parishioners who share matching interests as the newcomers to introduce themselves in order to establish meaningful connections on a personal level. The introduction phase also serves as a forum for introducing the representatives of various ministries at CEC, each of which normally extends an open invitation for the newcomers to join any ministry of their choosing. Statistics have shown that getting involved in activities by joining a ministry often leads to a more fulfilling life of faith.

The Welcome Committee meets about once a month to discuss organizational issues or to evaluate the effectiveness of a recently held reception event. During such monthly meetings, the Committee pens handwritten “thank you” card to each newcomer with the pictures taken at the time of reception enclosed. Currently, a team of eight members supports the welcome ministries in various capacities that range from greeting newcomers at the end of Sunday’s worship to hosting the reception events, and to writing the editorial article featured in the Monthly Angelus.

The Welcome Ministry works collaboratively with other ministries to facilitate or implement projects that benefit the CEC community as a whole. We give thanks to our exceptional greeting team, which is led by Ken Ekechukwu and Delia McCormick.

<u>Welcome Committee</u>	
Kate Yeatman, Angelus Editor	Honoré Kaseya
Ellen Youstra	Delia McCormick
Mark Alexander	Jane Follit
Laura Spears	Ken Ekechukwu

THE BARGAIN BOX



398 Hungerford Drive, Rockville, MD
bargainbox@cecrockville.org
301-762-2242 www.Bargain-Box.org
www.facebook.com/BargainBoxRockville

In 1957 The Bargain Box was commissioned as an all volunteer outreach ministry of Christ Church. In 2005, the Vestry approved The Bargain Box Committee's mission to use its profits to support outreach programs in Rockville and Montgomery County that feed, clothe or house residents in need along with similar activities of CEC, Youth Group, Sunday School, CES, and EDOW/ERD.

Store Hours: Mon – Sat., 10 – 4:30 and Monthly Third Sunday Outreach Sale at Christ Episcopal Church
Donations accepted: New & gently used furniture, clothing, jewelry, household items, purses, shoes, books & toys.

Volunteers Welcome: Volunteers are adult members of Christ Church, their friends, neighbors and customers.

Bargain Box Committee: Donna Wolohojian, Christie Carrico, Margaret Hoppman, Barbara Marinelli, Heidi McWorkman, Kathy Moch (Treasurer), Linda Rhoads, Ruth Shawn, Jessica Wolohojian



2019 INCOME (\$103,239.41)

The Bargain Box receives no income from the Christ Church budget. Income is from the sale of items, consignments, Rockville Rewards Cards, Serving Others Sunday Sales & Raffles, monetary gifts and interest from bank accounts.

2019 EXPENSES (\$91,312.97 does not include Outreach donations)

RENT, property tax, water, sewer (\$67,649.72) (\$5,550.92 per month)

Landlord change: JBG sold to William Tan & Associates in November 2018. Rent increased \$211.53 per month

PAYMENTS TO CONSIGNORS: (\$12,323.59)

VOLUNTEER & CUSTOMER APPRECIATION (including Big Train Picnic) (\$917.46)

FACILITIES: Custodians, Gas, Electric, HVAC Maintenance, Postage, Supplies, Telephone, Vendor's License, Washing machine replacement, Website & Email (\$10,422.20)

NON-MONETARY DONATIONS & RECYCLING (Supplies, furniture, household goods & decor, eye glasses)

CEC: Altar Guild, CES Chapel, Fellowship, Newcomers, Parish House, SOS Activities, Youth Room

Local Groups: Animal Shelters, Dry Cleaners, Frederick Rescue Mission, Goodwill, Habitat for Humanity ReStore, Interfaith Clothing Center, Journeys for Women, Lions Club, Pet Connect Rescue, Rockville Senior Center, Shady Grove Transfer Station, A Wider Circle

FREE CLOTHING PROGRAM: Montgomery County residents may receive five items of free clothing every other month with a referral from any local service agency.

2019 BARGAIN BOX OUTREACH DONATIONS (\$11,150)

CHRIST CHURCH OUTREACH ACTIVITIES (\$2,650)

Rector's Discretionary Fund, Assistant Rector's Discretionary Fund, Outreach Committee for English Conversation Class and Rise Against Hunger Event

LOCAL FOOD BANKS & SHELTERS (\$4,000)

Animal Welfare League of Montgomery County (Pet Food Bank), Frederick Rescue Mission, Interfaith Works, Manna Food Center, Rainbow Place Women's Shelter, Rockville HELP, City of Rockville Holiday Food Drive

LOCAL SUPPORT SERVICES for Children & Families (\$3,500)

Birthright of Montgomery County, Community Ministries of Rockville (Elderly Ministries Program, Kaseman Health Clinic, REAP Rockville Emergency Assistance Program), Stepping Stones Family Shelter, A Wider Circle

EPISCOPAL DIOCESE OF WASHINGTON (\$1,000)

Episcopal Diocese of Washington Hunger Fund, Episcopal Relief & Development

OUTREACH

Outreach Committee members include Mary Belknap, Kathy Bisselle, Shona Bramble, Emily Correll, and Michele Craig. Ben Shuman is the chair. Diana Locke is the liaison to the Vestry.

In 2019 the Outreach Committee continued its ongoing efforts to guide CEC in serving those most in need of our assistance. We continue to encourage wider volunteer involvement with Outreach activities among parishioners. Regular updates on Outreach programs and activities are provided in the “Inside Outreach” column of the *Angelus*. Specific ministries supported by CEC in 2019 through Outreach Committee funds are listed below in alphabetical order. Note that A Wider Circle was supported through an annual event, but there were no Outreach donations to that organization.

A WIDER CIRCLE: In April, the Outreach committee held our second annual Church-wide volunteer day at A Wider Circle, an organization dedicated to ensuring that every one of the over 4000 families they serve per year has sufficient household goods—from sofas to silverware—to start over when the family has lost a home due to eviction, fire or other life event. Christ Church volunteers worked with some 100 other volunteers on a Saturday morning sorting donations, checking that each item that went home with a needy family was “good enough to be in your grandmother’s house”.

BISHOP WALKER SCHOOL: The Bishop John T. Walker School for Boys is an Episcopal School for children of low-income families. The school nurtures the spiritual, intellectual, social, physical, and artistic development of our students in a Christian community of learners that welcomes boys of all faith traditions. Working in close partnership with students and their families, Bishop Walker School strives to create an environment where every boy receives the structured support required to fully develop his unique gifts. BWS seeks to foster the love of learning, intellectual curiosity, spiritual foundation, and moral character each boy will need to achieve his fullest potential as a student, as a citizen, and as a child of God.

COMMUNITY REACH OF MONTGOMERY COUNTY (formerly known as Community Ministries of Rockville): CEC continues its long tradition as an active and principal supporter of the work of CRMC. CRMC offers financial and hands-on support for direct service programs, which include the Mansfield Kaseman Health Clinic, offering primary medical care, referrals to specialists, and health education to uninsured adults; Jefferson House, providing supportive housing to homeless men; Rockland House, providing permanent housing with supportive services to women coping with homelessness; the Language Outreach Program, offering English language and citizenship classes; Senior Reach providing a range of home support services that prevent premature institutionalization of low and moderate income individuals as they age; and the Rockville Emergency Assistance Program (REAP), offering emergency financial assistance for medication, rent or mortgage, utilities, and other essential needs.

DIOCESAN HUNGER FUND: CEC provides financial support to the Diocesan Hunger Fund, a mission of the Episcopal Diocese of Washington. This is a feeding ministry giving grants to local soup kitchens and food pantries in the District of Columbia and the four adjoining Maryland counties. The grants help programs that provide relief to those facing hunger and malnutrition. These grants frequently make the difference for essential programs facing shortfalls.

ENGLISH CONVERSATION CLUB: English Conversation Club is a weekly discussion group for nonnative speakers who wish to improve their English skills. CEC provides financial support for program materials and activities. The free classes meet on Monday evenings in the dining room and welcome students from all over the world. Emily Correll provides coordination for this program with help from Judy Nierman, Pamela Irons-Forth and Susi Eslami.

LOAVES AND FISHES: CEC provides financial support for the Loaves and Fishes feeding program at St. Stephen and the Incarnation Church in Washington, D.C. In addition, volunteers from CEC carpool downtown on the third Sunday morning of each month and on Labor Day to help prepare and serve a wholesome midday meal to approximately 250 persons who are homeless or living on a very low income. Emily Correll is the CEC Outreach Committee volunteer coordinator for Loaves and Fishes.

SAMARITAN MINISTRY OF GREATER WASHINGTON: Through its Outreach budget, CEC provides financial support to Samaritan Ministry, a consortium of over forty Episcopal and other parishes in the greater Washington area that offer material assistance, counseling, and limited job training to persons reclaiming their lives after suffering homelessness, joblessness, or devastating illness. The intensive, personalized help provided by Samaritan Ministry is often unavailable through public social service agencies.

RISE AGAINST HUNGER: Rise Against Hunger (formerly known as Stop Hunger Now) is a relief organization dedicated to ending hunger in our lifetime. They do this by organizing meal packing events whose meals are distributed by partner organizations in developing nations; primarily to children in educational settings. CEC has held packing events since 2009 with meals distributed to such regions as Haiti, Sub-Saharan Africa, and Korea. The event is always supported by significant set-up and preparation aid from the CEC youth group and attended by families from Christ Episcopal School. About 50 people participated in the November 2019 event which resulted in over 11,000 meals being sent to those in need in Zambia and Somalia in Africa. David Craig was the 2019 coordinator.

The Outreach Committee welcomes you to its next meeting. We meet on the second Wednesday of each month in the Parish House from 7:30 – 8:30 P.M.
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-- Ben Shuman, Chair

PROPERTY REPORT

The Property Committee, consisting of Geoffrey Fuller (Junior Warden) and Wayne Cross, had a busy year. Maintaining a historic property such as Christ Church can be a challenge and consists of many planned and unplanned maintenance actions.

The committee presented to the Vestry some brief criteria for approving projects, which were used to determine priorities for work. Categories for projects and associated criteria are:

- Urgent - Situation is an immediate safety issue, creates a major disruption or affects church revenue (such as rental of property)
- High priority - Conditions are expected to worsen if not corrected or affect the church's mission
- Medium priority - Conditions create a near-term need that, if left uncorrected, will worsen

The single largest effort undertaken in 2019 was the classroom renovation project at the rear of the church building. This work was funded by the Firm Foundation, Bright Future capital campaign. All classrooms, workrooms, bathrooms, an office and the teacher break room were renovated along with the flower room upstairs and a portion of the kitchen downstairs. The cost and schedule were affected by unanticipated conditions, such as unexpected areas of asbestos (which was handled in accordance with environmental regulations) and existing piping located in areas that could not be fully explored prior to the start of construction (the elevator pit is an example). Most work was completed in 2019 and the elevator should be operational in the spring of 2020.

As noted below, the church made some planned upgrades to the Hillstrom House to prepare it for the rental market. A rental agent was selected, the house put on the market and a lease was signed in November 2019.

Among some of the planned maintenance actions were:

- Start work on the design of a replacement heating, ventilation and air conditioning system for the nursery. All work is to be to code and will be inspected. Total budget will be determined once engineering work is completed.
 - Engineering work orders to date total \$20,000 and cover site visits, design, drawings, drawing updates in response to comments by the City of Rockville and a limited number of updates related to site conditions found once work is started. Engineering costs were driven in part by the need to assess various approaches to providing insulation that meets current energy codes. The current roof has no insulation; providing insulation to code will reduce energy consumption and therefore cost.
- Repair the brickwork at the entrance to the church - \$2,800
- Make final preparations of the Hillstrom House for rental - flooring, screens, counter tops, exhaust fan - \$6,000
- Replace the flooring of the kitchen in the Parish House - \$2,000. The kitchen was also painted thanks to a donation by Wayne Cross.

There were also a considerable number of unanticipated property expenses. A sampling of these included:

- Replace the boiler control system in the church - \$19,380
- Install a French drain along the exterior of the south wall of the church - \$1,300
- Replace the fire alarm system wiring in the Parish House with armored cable (rodents were chewing through existing wiring) - \$4,400

A number of projects are anticipated to be needed within the next several years including the following:

- Replace the Thompson House roof - \$8,000
- Paint the exterior of the Parish House - \$10,000
- Repair brick work and mortar joints around the campus - \$10,000
- Repair the floor in the worship space - \$150,000

--Geof Fuller, Jr. Warden / Property Chair

2009-2020 PLEDGE ANALYSIS

	2020	2019	2018	2017	2016	2015	2014	2013	2012	2011	2010	2009
Pledge units	159	181	210	245	245	234	242	226	229	222	224	219
Total amount pledged:	\$618,462	\$654,114	\$682,147	\$769,214	\$780,890	\$718,664	\$689,500 (see End Note)	\$624,405	\$597,795	\$576,819	\$589,869	\$532,845
\$15,000+	6	6	5	7	8	6	6	4	4	4	4	4
\$7,500 - \$14,999	10	12	13	13	13	15	11	13	9	6	10	6
\$5,000 - \$7,499	19	21	17	21	23	17	23	16	19	25	19	16
\$2,500 - \$4,999	40	42	51	54	54	49	46	43	41	36	38	40
\$2,000 - \$2,499	20	19	26	24	20	22	23	25	27	21	20	18
\$1,500 - \$1,999	11	15	16	17	18	16	24	20	19	27	32	29
\$1,000 - \$1,499	27	32	31	42	45	52	43	47	39	42	39	41
\$750 - \$999	5	8	13	20	14	10	9	14	14	17	19	13
\$500 - \$749	11	14	21	26	29	25	32	27	29	21	19	30
\$250 - \$499	8	8	11	16	14	15	15	11	16	17	18	14
\$100 - \$249	2	3	5	4	5	5	8	6	10	6	6	8
\$1 - \$99	0	1	1	1	2	2	2	0	2	0	0	0
No pledge received*	37	42	41	27	17	24	18	18	21	30	32	32

*This number does not include several 2019 pledgers who are now deceased, are known to have left or who have notified us of their intent not to pledge. 21 new pledges are included in 2020 (11 in 2019, 9 in 2018, 30 in 2017, 31 in 2016, 26 in 2015, 36 in 2014, 22 in 2013, 33 in 2012, 28 in 2011) 62 (45%) of 2019 pledgers who pledged again in 2020 increased their pledge, (40% in 2019, 45% in 2018, 46% in 2017, 48% in 2016, 59% in 2015, 56% in 2014, 53% in 2013, 47% in 2012, 44% in 2011) 59 (42%) held their pledges at the 2019 level, (41% in 2019, 39% in 2018 and 2017, 43% in 2016, 31% in 2015, 28% in 2014, 37% in 2013, 40% in 2012, 43% in 2011) 18 (13%) reduced their pledges, (19% in 2019, 15% in 2018 and 2017, 10% in 2016, 11% in 2015, 16% in 2014, 10% in 2013, 13% in 2012 and 2011) Average new pledge: \$2,250 (\$1,555 in 2019, \$1,655 in 2018, \$1,602 in 2017, \$2,159 in 2016, \$1,609 in 2015, \$1,225 in 2014, \$1,268 in 2013, \$861 in 2012, \$1,179 in 2011) Average renewed pledge: \$4,139 (\$3,747 in 2019, \$3,320 in 2018, \$3,354 in 2017, \$3,336 in 2016, \$3,254 in 2015, \$3,318 in 2014, \$2,916 in 2013, \$2,901 in 2012, \$2,798 in 2011) The top 10 donors (6%) pledged \$213,760 (35% of total) The top 16 donors (10%) pledged \$266,020 (43% of total) Largest 2020 category: 40 pledge units pledged between \$2,500 and \$4,999 Second largest 2020 category (excluding 37 who did not renew): 27 pledge units pledged between \$1,000 and \$1,499 Average pledge excluding pledges of \$5,000 or above: \$1,996 (\$1,885 in 2019, \$1,854 in 2018, \$1,705 in 2017, \$1,693 in 2016, \$1,703 in 2015, \$1,634 in 2014, \$1,668 in 2013, \$1,565 in 2012, \$1,561 in 2011) Median (half above, half below) pledge: \$2,400 (\$2,200 in 2019, \$2,000 in 2018, \$1,800 in 2017 & 2016, \$1,560 in 2015, 2014, 2013, 2012 and 2011) Average pledge (top 50% of dollars pledged): \$13,483 (23 donors-14%) Average pledge (lower 50% of dollars pledged): \$2,267 (136 donors-86%)

End Note: In 2014, a special appeal to assist with deficits from two prior years resulted in temporary pledge increases. The total amount pledged for both regular operations and the special appeal was \$727,677.

2019 FINANCIAL REPORT AND 2020 BUDGET

2019 Financial Highlights

- Christ Church posted net operating income of \$2,461 in 2019, as a decline in pledges was offset by higher investment income. Operating expenses increased by 1%.
- Pledge income fell 5% to \$641,800 in 2019 compared to \$673,900 in 2018. Loose plate and other giving rose by \$36,000 (41%), boosted by a special gift of \$16,000 from a new member family, a \$6,100 increase in holiday gifts, and higher memorial gifts (\$8,300 vs. \$2,600 a year earlier). Rental income fell \$8,700 in 2019 as the Hillstrom House was being readied for tenants for most of the year.
- Investment income increased nearly 150% to \$52,700 in 2019, as a strong stock market fueled a 22% return for our investment account at Wells Fargo. This was supplemented by income of \$11,100 from our 25% share of distributions from a charitable trust not controlled by the parish.
- As anticipated, clergy salaries and benefits increased by \$34,700 in 2019, as the rector position was filled for the entire year (vacant for six months in 2018), although spending was \$23,400 less than budget due to Rev. Cindy's departure in September. Offsetting this increase, we achieved budgeted savings of nearly \$37,000 in our Music, Youth and Outreach ministries, and we reduced our Diocese financial support by \$5,000. Facilities maintenance costs increased by \$12,900 (10%) due to higher day porter charges, building and grounds upkeep, and county fees. Utilities remained at \$70,000.
- We ended the year with balances of \$83,000 in our checking accounts and \$233,500 in our investment account. Current liabilities at year-end 2019 included \$5,800 of Capital Campaign gifts received in December and forwarded to Christ Episcopal School (CES) in January, pledge prepayments of \$63,400 (to be recognized as income in 2020), and accounts payable of \$20,300.
- The Endowment Fund posted investment income of \$516,000 in 2019, a return of 21%. For its fiscal year ended September 30, 2019, the Fund generated distributable income of \$91,600, its fourth consecutive year of positive returns. During the year we withdrew \$134,000 from the Fund to cover clergy transition costs, Hillstrom House renovations, replacement of the HVAC system in the nursery, a variety of other Property Committee projects, and a CES scholarship. The fund balance was \$2,833,600 at year-end, of which \$117,400 was available to finance future spending requests.

2020 Budget Notes

- Our Stewardship Committee was given an ambitious goal of \$740,000 for pledge income in 2020, but we fell well short of this mark. The budget for pledge income was set at \$650,000, slightly above 2019 actual pledge income and roughly \$30,000 higher than 2020 pledges received as of this writing.
- Despite making significant cuts to our 2020 spending plans, we were able to retain some initiatives that were important to Vestry. These include 2.5% pay raises for our staff (impact of \$8,400 in 2020), calling of a curate (newly ordained minister) at mid-year (+\$32,500), restoring Diocese financial support to the 2018 level (+\$5,000), hiring a second part-time office assistant in the second quarter (+\$10,000), and providing \$5,000 to our Outreach Ministry to sponsor a *Habitat for Humanity* project.

--Steve McNeil, Treasurer

2020 BUDGET SUMMARY AND 2018 – 2019 OPERATING ACTIVITY

	2020	2019		2018
	BUDGET	ACTUAL	BUDGET	ACTUAL
RECEIPTS				
PLEDGES	650,000	641,750	674,000	673,913
LOOSE PLATE & OTHER GIVING	102,000	124,434	105,000	88,475
RENT & FACILITIES USE	27,500	10,583	21,500	19,325
COLUMBARIUM	6,000	4,715	6,000	9,163
CES – RENT	271,000	269,244	271,000	269,244
CES – SHARED EXPENSES	137,500	136,020	135,000	141,382
INVESTMENT INCOME	24,000	52,661	18,500	21,127
Total Receipts	1,218,000	1,239,407	1,231,000	1,222,629
OUTLAYS				
DIOCESE SUPPORT	59,400	54,000	54,400	59,400
CLERGY SALARIES & BENEFITS	192,000	227,339	250,700	192,631
PARISH ADMINISTRATION	162,800	149,487	150,800	143,862
YOUTH MINISTRY	130,200	128,851	124,100	130,950
MUSIC MINISTRY	74,000	74,860	64,800	103,232
OUTREACH MINISTRY	33,200	36,206	28,200	42,702
ALTAR GUILD /OTHER MINISTRIES	25,000	20,745	25,400	19,044
FACILITIES MAINTENANCE	138,700	141,396	132,600	128,470
UTILITIES	69,000	70,147	68,200	70,120
INSURANCE/EMPLOYMENT TAXES	62,700	61,943	60,800	59,459
MORTGAGE DEBT SERVICE (P&I)	271,000	271,972	271,000	271,552
Total Operating Expenses	1,218,000	1,236,946	1,231,000	1,221,422
NET OPERATING INCOME	---	2,461	---	1,207
YEAR-END BALANCES				
CHECKING ACCOUNTS		83,004		115,417
INVESTMENT ACCOUNT		233,456		191,858
ENDOWMENT FUND		2,833,618		2,451,499
Total Cash and Investments		3,150,078		2,758,774
Mortgage note payable (4.9%, due 2035)		2,992,145		3,111,460

Christ Episcopal Church and School Capital Campaign Report: Firm Foundation, Bright Future

In the Spring of 2017 a group of committed leaders from Christ Episcopal Church and School came together to plan a capital campaign with the purpose of transforming the church and school property in a way that would continue our traditions of worship and learning excellence and at the same time ensure a future of financial strength.

The Project Status table below summarizes where we stand with the campaign today. Three of the proposed projects for the capital campaign have been successfully completed. The Murdock Room was renovated and upgraded into an attractive meeting space. The classrooms and bathrooms that comprise the back half of the church building were completely renovated and modernized. And to provide safe and easy access between our two main floors, we now have an elevator to transport people from the Dining/Murdock Room level to the Sanctuary level.

Project	Status	Original Budget	Actual Cost
The Murdock Room will receive an upgrade and renovation.	Completed as modified	\$50,000	\$64,000
The classrooms and bathrooms for the Sunday School and the Day School in the main building will be renovated.	Completed	\$900,000	\$1,323,000
An elevator will be installed to bring easy and safe access between the two floors of our main building.	Completed	\$110,000	\$309,000
The worship space, floors, walls, ceiling will be renovated, repaired, and painted, including replacement of the flooring.	Pending	\$135,000	TBD
Ceiling fans will be installed to move the air and make our transition seasons of spring and fall more comfortable and efficient.	Pending	\$20,000	TBD
The Narthex will be opened to make a more welcoming space and allow for the easier flow of parishioners.	Pending	\$25,000	TBD
Across the driveway, in the open space of Foley Park, a new classroom building will be constructed to replace the space currently used in the Jefferson Building across the parking lot.	Deferred	\$2,750,000	TBD
Capital Reserve Fund for CES	Deferred	\$500,000	0

The Project Status table above also shows that each of the completed projects ended up costing more than the amount projected in planning the capital campaign. Some of this difference is due to the fact that between the time the budget was projected and the work was completed, construction and other costs increased. Moreover, in all cases, a major contributor to the cost increases was the fact that we are working in an aging building. Pipes were found in places where they were not supposed to be. Asbestos was found (and abated) far more widely than projected. Unexpectedly, the entire roof over the back half of the church building had to be replaced.

Firm Foundation, Bright Future	Funding
Campaign Goal Total	\$4,490,000
Gap to Goal	\$1,378,024
Pledges and Gifts received	\$3,111,976
Payments received to fulfill pledges	\$2,396,327
Pledges to be paid through FY23	\$715,649

The \$3,111,976 in gifts and pledges received by the capital campaign was a significant achievement, but to reach our original goal of \$4,490,000 additional pledges of \$1,378,052 would be required. Furthermore, cost estimates to construct the new building have increased significantly in the three years since it was originally projected. At this point there are not sufficient funds to build the new school building on Foley Park. Given the current condition of the local and national economy, with no permanent Rector at Christ Church, now is not the time to attempt to raise additional funds. Therefore, it was necessary to defer the construction of a new school building indefinitely.

After the final bills are paid for the various construction projects, increased costs, and project expenses, we will review the funds remaining in the Capital Campaign Account and ongoing pledge payments received to identify our capacity to complete one or more of these remaining projects: replace the sanctuary floor, paint the sanctuary, and install ceiling fans.

Although we are not where we hoped to be at this time in the life of our parish and school, we are very thankful for the blessing and generosity of our many donors. Our physical plant is much improved with the completion of an attractive and functional Murdock Room, state-of-the-art classrooms and bathrooms in the church building, and a much needed and long-awaited elevator. When, and if, the time is right, we can proceed to complete our original plan with budgetary adjustments and additional fund-raising as needed. May God be with us in the days ahead.

--May 2020

*Christie Carrico
George Wolohojian*

THE ENDOWMENT FUND

The Endowment Fund of Christ Church (the Fund) continues to participate in the Diocesan Investment Fund (DIF) of the Episcopal Diocese of Washington D.C. Over the past fiscal year, the DIF asset allocation has not changed; that is 60 - 70% in equity funds and the remainder (30-40%) in fixed Income funds. Vanguard continues its management role for the DIF. The Christ Church Endowment Fund Board (the Board) believes that the DIF remains a solid choice for our endowment resources, as it meets (our) investment goals of total return with prudent risk parameters. The performance of the DIF (and that of our Fund) over the past three years has shown consistent growth.

For FY19 (October 1, 2018 - September 30, 2019), the Ending Balance for the Fund was **\$2,689,478.56**. This recognizes a 3.6% gain of **\$91,642.58**. The Fund's earnings (income and investment gains&losses) for FY19 compare with a 2.3% gain in the Standard and Poor 500 index for FY19.

With the positive performance of the Fund in FY19, the Board was able to commit for disbursement to the Vestry **\$91,642.58**. (*Per the by-laws, disbursement is based on taking either: 1) the lesser of the earnings (income and investment gains&losses for the current fiscal year [**\$91,642.58**] or 2) 5% of the average of the net year end balances of the Fund over the previous three years [$\$2,422,763.80 \times 0.05 = \mathbf{\$121,138}$]). The new "set point" for the Fund principal for FY20 is **\$2,422,763.80** and this principal is not invaded by the FY19 funds for disbursement.*

The members of the Endowment Fund Board include: Emil (Buzz) Von Arx (chair), John Mattingly, Linda Rhoads, Christie Carrico, Steve McNeil and Janice Musselman.

Respectively submitted,

*Emil Von Arx III, M.D
Chairman, Endowment Fund Board
May 12, 2020*