

Christ Episcopal Church Vestry Minutes
September 27, 2002
Parish House 7 pm

Attending: Reverend Carol Cole Flanagan (Interim Rector), Emily Pearce (Senior Warden), Charles Griffiths (Treasurer), Allison Roulier, Emily Correll, Jeremy Snider, Rose Buck, Peter McCabe, Victor Ban

Absent: Bryant Trost (Secretary), Moss Kendrix, Matthew Salter (Junior Warden), Dave Scott (CES Trustees Chair)

Agenda Items:
Opening Devotions05
Review of Norms05

We welcomed new vestry member Rose Buck, who accepted her nomination to serve the remainder of the term of Melene Glynn (2025) and briefly discussed the finalized norms. Emily sent a copy of the final norms to Bryant for inclusion in the revised August minutes.

Minutes of August05

The minutes were not finalized so the vote to accept was postponed.

Treasurer's Report 10

SWAP payoff anticipated to occur within the next week or two, as the value is nearing the \$150k point. 75k has been received from CES for their portion of the payment.

Discussed the aspirational nature of the 2022-2023 budget and potential areas to reduce spending in the event pledges are not received. Discussed how to mitigate possible impact on salary offering for incoming rector. Budget will be impacted by salary requested.

- Process for Preparing for Meetings and Why10

Reverend Carol reminded Vestry of the need to send materials to Judith before the 3rd Tuesday of the month (1 week before the Vestry meeting). This is to enable a packet to be put together in time for the Vestry to review before the meeting and creates a record necessary for transparency to congregation. To facilitate this, Judith has agreed for an early call for materials to occur the day of the Officers Meeting on the 2nd Tuesday. Judith will send a message to invite the material. This is necessary to keep copies of all Vestry meeting materials for the office files. On the 3rd Tuesday, material will be sent out. 4th Tuesday is the Vestry Meeting.

Our multinational corporation10

Reverend Carol engaged Vestry in a discussion of the sometimes unnecessary detail and time spent addressing Parish matters and reminded us that use of Parish Property is by Canon the decision of the Rector. This was discussed with regard to the:

- Copyrights
- Boy Scouts
- Handbook
- o Liability limits and decision-making authority

The request for CEC to become the charter organization for Cub Scout Pack 928 and BSA Troop 447. Past role of CEC in Boy Scouts was discussed. Peter McCabe and Victor Ban have reviewed the legal liability and insurance issues and agreed that the risks likely would be outweighed by the potential gains in youth involvement and growth of the church. They were awaiting final documentation from Jonah Wong. Parishioners Amy Yergei and Charlie Griffiths agreed to assist the Parish as liaisons to the Troop.

School Report10

Dave Scott was absent but submitted his report in advance. The school has met their budget (based on 98 FTE) and exceeded their goal, with 110 FTEs currently enrolled. This suggests the possibility of ending the year in the black and continuing to build sustainability.

Stewardship – V. Ban

- The stewardship campaign progress was discussed.

Senior Warden05

Reviewed

- Community Norms for Christ Episcopal Church Leaders and Employees

Vestry present agreed Norms were satisfactory but handbook needs to be reviewed and updated. Rose Buck agreed to review and edit after January 2023.

- Christ Episcopal Community Collaborative Space Sharing Agreement

This is a working document. Emily reported creating a draft and awaiting a meeting to discuss with Nicole Stone (Head of School) and Dave Scott.

Staffing update05

Youth and Childrens' leader position has been posted on Diocesan website, but no applications yet received.

Sonya Sutton will join us as interim music director in January.

Junior Warden – Property Report10

Asbestos remediation needed in Parish House

Roof replacement needed for Thompson House

At least minimal updates needed for Hillstrom House: Refrigerator etc.

Search Process – Bryant Trost 10

Emily Pearce presented the topic in Bryant's absence and the Vestry went into executive session to discuss.

Officers Meeting October 11, 2022 at 7 pm

Vestry Meeting October 25, 2022 at 7pm