

Approved with the correction of the word Wesbanco

Vestry Minutes  
August 25, 2020 Vestry Meeting

**Attendees -**

	<b>Senior Warden</b>	<b>Junior Warden</b>
	<input checked="" type="checkbox"/> Janice Musselman (21)	<input checked="" type="checkbox"/> Geoffrey Fuller (21)

<b>Vestry</b>			
<input checked="" type="checkbox"/> Robert Follit (21)	<input type="checkbox"/> Peter McCabe (23)	<input checked="" type="checkbox"/> Adebayo Laniyonou (23)	<input checked="" type="checkbox"/> Diana Locke (22)
<input checked="" type="checkbox"/> James Suit (22)	<input checked="" type="checkbox"/> Emily Pierce (22)	<input checked="" type="checkbox"/> Joyce Bryant (23)	<input checked="" type="checkbox"/> Bola Adeolu (23)
<input checked="" type="checkbox"/> Emily Correll (23)	<input checked="" type="checkbox"/> Steve McNeil, Treasurer	<input checked="" type="checkbox"/> Kathy Bisselle, Interim Vestry Clerk	

**Meeting opening** - Janice Musselman opened the meeting at 7:00 pm.

**Guests:**

Paul Parker – Interim Head of CES  
Jeremy Snider – carpet survey results  
Lori Nicely – St. Francis Flock

**Opening Prayer** - offered by Jim Suit

**Review of Minutes**

Emily Correll requested that the July 29 meeting minutes be corrected to provide the correct spelling of Westbanco. Jim agreed to make this correction.

The minutes of the July 29 meeting (with above noted correction) and August 11 were approved by unanimous vote.

**Steve Financial Report**

Steve provided a discussion of the financial report that was submitted separately.

**Paul Parker** (Interim Head of CES)

Paul discussed the situation of the school and the differences between state and county guidance regarding in-person learning. The school is approved by the county for pre-K in-person instruction based on essential worker day care provider approvals. There was discussion regarding liability associated with in-person learning and it was noted that Don Crane, former COO of the diocese, advised that liability coverage was not available for the covid-19 pandemic.

Paul will hopefully provide us with an update on the CES re-opening plan by October 1, 2020.

**Jeremy Snider** (carpet survey August 7 – 14)

There were 124 responses to the survey; many were appreciative of being asked. There was no clear choice to carpet or not carpet. Based on first and second choices, a trial period of no-carpet followed by a new survey of the congregation was a logical approach to take (see also the Jr. Warden's report).

**Lori Nicely** (St. Francis Flock Report)

They would like to have a Blessing of the Animals on October 4 if the church will allow; outdoors, wearing masks and social distancing. Janice approved this event during the meeting. The revised charter needs to be reviewed; voting will take place at next month's Vestry meeting.

**Junior Warden's Report** (Geof Fuller)

A motion was made by Emily Correll and seconded by Jim Suit: Do not carpet the church during a trial period to give the congregation some experience with the nave without carpet. This would be followed by a second survey to assess the congregation's opinion on carpeting. This motion was passed unanimously.

Boiler repairs were started.

Initial engineering design on the nursery HVAC system was completed. The nursery renovation project is on hold due to limitation of endowment funds. Only \$56K is available per Steve's finance report, but this amount does not take advantage of the fact that several previous endowment fund projects came in under budget. After some discussion a first vote passed unanimously to fund \$91K of endowment funds for the project. This decision was based on the likelihood that the \$133K maximum allowed under the endowment fund will be available for distribution starting October 1. This \$91K plus the ~\$20K spent to date on engineering brings the total funding for this project to ~\$111K, the budget (\$109K) for which was discussed at the June 23 Vestry meeting.

Motion passed unanimously to repair the window in the youth room for ~\$1.8K. This will be funded from the church operating accounts.

**Senior Warden's Report** (Janice Musselman)

Agreements were sent to two Co-Interim Rectors, the Rev. Carol Flanagan and the Rev. Meg Ingalls, to join Christ Episcopal Church on September 1, 2020 for one year. Janice is hopeful an agreement will be signed in order to announce this action in the Sr. Warden's report August 29, 2020.

Our realtor advised that there has been a serious expression of interest by potential buyers of the Hillstrom and Thompson Houses.

Due to covid 19, funerals are allowed but attendees are limited to 50 people. Receptions are not allowed until Montgomery County is in Phase 3.

Stewardship needs a Vestry Liaison for their meetings; no one volunteered.

**Committee Reports** - None other than St Francis' Flock as noted above.

**Old Business**

Jim Suit is trying to obtain a copy of our contracts with Atlantic Building Maintenance from Caesar. Our February and March invoices for supplies increased whereas our July invoice decreased to \$227.

Hopefully our \$1,000 invoices are in the past: discussion continue regarding ordering supplies ourselves. Emily Correll and Peggy Gilliam retrieved some documents from the PH attic and are researching ways to preserve them, both digitally and physically.

**New Business**

If services are cancelled in case of inclement weather, the congregation will be notified by parish email by 7:00 am.

**Closing Prayer** was offered by Janice.

Respectfully submitted,

Kathy Bisselle