

## Vestry Minutes

26 July 2022 7:00-8:30 pm via Zoom

Present: Emily Pearce (Senior Warden), Matthew Salter (Junior Warden), Melene Glynn, Emily Correll, Peter McCabe, Bryant Trost, Allison Roulier, Jeremy Snider, Victor Ban, Carol Cole Flanagan+ (Interim Rector)

The meeting commenced at 7:00 pm. Minutes from the 24 May and 28 June 2022 meeting were discussed and a motion was made, seconded, and passed to accept them with revisions.

### **Vestry Norms.**

- Vestry norms were reviewed and after discussion, a group was appointed to review the norms and revise them prior to the August meeting. Victor, Emily Correll and Bryant will review the norms and circulate a draft revision prior to the August meeting.

### **Treasurer's Report.**

- Due to changes in the office of the Treasurer, the submitted Treasurer's report was accepted as the finance report.

### **Head of School Report.**

- Head of School report was received via e-mail. Registration for the coming school year continues and is five FTE's over budget.

### **Junior Warden / Property Report.**

- Upgrades have continued to the HVAC system.
- Nationwide has offered to conduct an exterior survey of the church and submit a proposal to conduct repairs and coordinate submission of an insurance claim for claimable items. Matthew and the Property Committee will review this proposal and make a recommendation.
- Meg+ has submitted a list of repairs and upgrades required to the Rectory to prepare it for a new resident. The property committee will review this list and determine what can be done.
- Angel, our Sexton, will be included in future discussion of the facilities and pending upgrades.

### **Search Process.**

- Bryant updated the Vestry on the search process.
- OTM documents are with the Diocese. Bryant will follow up with the Diocese to determine the timeline for posting our position.
- Vestry members discussed required roles/steps in the search process. Vestry members will let Bryant know which steps in the process they are willing or able to support.

The meeting adjourned at 8:30.