

## Vestry Minutes

28 June 2022 7:00-8:30 pm via Zoom

Present: Emily Pearce (Senior Warden), Matthew Salter (Junior Warden), Melene Glynn, Emily Correll, Peter McCabe, Bryant Trost, Dave Scott, Allison Roulier, Jeremy Snider, Moss Kendrix, Victor Ban, Meg Ingalls+ (Interim Rector)

The meeting commenced at 7:00 pm. Minutes from the 24 May 2022 meeting were discussed and a motion was made, seconded, and passed to accept the April minutes.

Online motion passage:

online motions were made, second and passed to:

approve the proposed 2022 amended budget

enable the treasurer to take action to retire the SWAP on the Jefferson Building when the cost to do so is less than \$150,000.

### **Treasurer's Report.**

- Financial report was reviewed and accepted.
- Check signatories will be updated to reflect recent changes in office, including adding Matthew Salter as a signatory, other signatories will continue.

### **Head of School Report.**

- The school year is complete.
- Modest financial gains have been made, the school is ending the year in the black.
- CES budget for the 2022-23 school year was briefed; the school is strong enough to self-fund for the coming year and projects a slight budget surplus. The vestry discussed the school's continued commitment to need-based financial aid (approximately 20% of gross tuition revenue on an aggregate basis), and its marketing spend. A motion was made, seconded and passed to approve the CES budget for the coming school year.

### **Ministry updates.**

- An update was provided regarding the greeters ministry, which has started and follows a rotating schedule.
- An update was provided regarding the stewardship committee, which will start their campaign early in order to support the search process.

### **Piano Update.**

- An attempt was made to follow up with the person intending to donate the piano to the church (ref. May minutes). Parishioners were unable to contact the person and it appears to have not been a legitimate offer.

### **Search Proces.**

- Bryant discussed where we are in the search process, of particular interest, all documentation for the Diocese (Vital Signs, Profile, OTM Questions and financial disclosures) will be submitted

over the next two weeks. Discussion of next steps highlighted the need for vestry participation in:

- drafting a question bank for interviewing candidates
- reviewing applications
- conducting initial interviews
- traveling to hear applicants preach

Vestry members will let Bryant know if they are willing or able to support any of these efforts.

The meeting adjourned at 8:30.