

The Vestry of Christ Church, Rockville
Meeting Minutes
December 16, 2025

Present:	Father Tim Carr, Rector Anne Scott, Senior Warden Jay Renner, Junior Warden Jeff Grimes, Treasurer Bill Hickman, Clerk (by phone) Tiffany Violante, Chair of CES Board of Trustees Jacqueline Aris Mohit Mathew Joe Richardson Emily Correll	Absent:	Jamie Alvarado-Taylor Jeff Lin
----------	--	---------	-----------------------------------

Opening Business

- Father Tim called the meeting to order and an opening prayer was said.
- Thanks were given for new parishioners: Ann & Burt Rea; Marc Donnelly; Diana Peacock (mother of a CES preschool student) and Ramjana and Wellmon Ross
- Emily Correll moved to adopt the proposed agenda for the December meeting; seconded by Jacqueline Aris and unanimously adopted.
- Mohit Mathew moved to approve the minutes of the November vestry meeting which were provided in advance by Bill Hickman for the vestry's review. Jeff Grimes seconded the motion and it passed unanimously.

Reports

Treasurer's Report, Jeff Grimes

- The Treasurer described at a high level the November financials that were provided in advance to the vestry and solicited questions or comments on them. None offered, Emily Correll moved to approve the November financials, seconded by Mohit Mathew. The November financials were adopted unanimously.
- The Treasurer reminded the group that the new counting rota has begun. Father Tim approved of no counting on 12/28.

Father Tim called an Executive Session, which then ended.

Head of School Report given by Tiffany Violante, Chair of the Board of Trustees

- Finance Committee approved a tuition reduction plan for next year; Tiffany and Nicole Stone, Head of School plan to present the rationale for the tuition plan to the CES Board of Trustees and to the Vestry.
- Enrollment, other activities found on the Head of School report uploaded to the Vestry Google Drive.
- Currently CES remains one FTE ahead of budget.

Property Report, Jay Renner

- Father Tim reported that “Tool Brothers” provided a reasonable estimate compared to others (\$2,185.00) and has been hired to modify the wooden privacy panel, church pews, and railing inside the sanctuary, in order to comply with fire safety regulations and other needs of the parish.
- An electric hot-water-on-demand appliance will be purchased to replace the water tank that stopped working last week.
- The Boy Scout troop broke a door in the parish house including a pane of glass; the troop will be paying for the door. A new type of door, without glass panes, will replace it. Jay Renner will reach out to the troop to arrange this.
- The parking lot: \$10,000/day fine on the contractor began on December 17. Father Tim said that for Christmas Eve services he will ask able parishioners not to park on South Washington Street so that the disabled can use those spots. Joe Richardson mentioned the use of temporary hangtags indicating disabled parking. Father Tim pointed out that the city would not agree to give the church disabled parking outside the church door because the Rockville Police use those spaces during the work day. Father Tim also mentioned that the Rockville Mayor would be attending the 10 pm Christmas Eve service.

Creation Care and Environment Committee, Joe Richardson

- Joe Richardson disseminated flyers about the Community Solar program and it was agreed that this information should be included in the Friday e-newsletter and also in the bulletin. Joe encouraged the Vestry members to consider taking advantage of this for their own homes.

Music

- Father Tim reported that the Bell Choir has 7 members and so far is a success.

Stewardship

- Father Tim reported that at \$560k we are already at 83% of our planned giving of \$675k. We have 125 pledging units and 54 more to come.

Assistant Rector The Rev. Angel Roque Ramos BSG (Rev. Angel)

- The Vestry reviewed the Letter of Agreement between the Wardens and Vestry of Christ Church Prince George’s Parish and Rev. Angel pursuant to which Rev. Angel would serve as assistant rector for the parish.
- Father Tim pointed out some of the salient parts of the letter of agreement, including compensation, benefits, and expense reimbursements. Father Tim also explained that Rev. Angel’s first Sunday would be 5/31/26 and his term would expire 6 months after the start date of a new rector following his own departure on 4/1/2028.
- Emily Correll moved that the letter of agreement be approved by the Vestry. Jacqueline Aris seconded the motion and the letter of agreement was approved unanimously by the Vestry. At that time Senior Warden Anne Scott and Father Tim also signed the letter of agreement that had been signed by Rev. Angel.

Other Business

- The Saturday Luncheon Social planning is continuing with Father Tim and Community Ministries. The kickoff is expected to be roughly February 1 (January 31 being the nearest Saturday)
- The Rockville Brass Band and Christ Church Choir Concert was a great success. We expect two concerts with them next year.
- The Christmas Eve and Day schedule is 4 pm, 7 pm, 10 pm and 10 am.
- “Parking Angels” are needed for these Christmas services. To hire off-duty Rockville Police officers is one option, but they charge \$200-\$250. The Boy Scouts seem like a possibility, for SSL hours or a small stipend, to be supervised by Father Tim. The Junior Warden will follow up on that with the troop.
- The Vestry Nominating Committee has only 2 nominees after one reconsidered and dropped out. The Committee would like to nominate and elect three people.
- Meet the Candidates is January 11
- The date for the next Vestry meeting was agreed to be January 20, 2026, with an online option as Jacqueline (and possibly others) will need to participate that way.
- The Annual Meeting is January 25, 2026
- Fourth Annual Scout Sunday is February 1, 2026.
- Father Tim and Mr. Acevedo will be away from December 26 through January 3.
- The Rev. Cynthia Baskins will be the celebrant for December 28 and Junior Warden Jay Renner agreed to greet her at approximately 9:15 and grant her access to the church.
- The Rev. Catherine Manhardt of St. James will cover for Fr Tim for pastoral emergencies, but Father Tim strongly encouraged us to call him first, should anything go wrong.
- The Church Office will be closed from December 24-January 6.

Closing Business

- A closing prayer was said, for which the Senior Warden was particularly grateful.
- The meeting was adjourned.

-Minutes taken by Anne Scott

Minutes approved unanimously at vestry meeting on December 20, 2026.
Bill Hickman, Clerk