

# Supplemental Vestry Meeting Minutes July 2025

Christ Episcopal Parish

9:00 am

Via Zoom

July 5, 2025

## Meeting Minutes

### Attending:

Father Tim Carr, Rector

Anne Scott, Senior Warden

Jeff Grimes, Treasurer

Bill Hickman, Clerk

Jamie Alvarado-Taylor

Jacqueline Aris

Emily Correll

Mohit Mathew

Joe Richardson

The meeting started at 9:05 with a prayer.

The first item was a motion to declare this a supplemental meeting of the vestry. It was moved by Anne Scott and seconded by Jacqueline Aris. The motion received unanimous approval.

The second item was a motion to approve the agenda, which consisted of one item – discussion and approval of the Employee Retention Credit Refund. Jamie Alvarado-Taylor offered the motion to approve the agenda. Mohit Mathew seconded. The motion received unanimous approval.

The Employee Retention Credit is a refundable tax credit for certain tax-exempt organizations like churches that had employees and were affected during the COVID pandemic. We were able to qualify for that credit and recently received from the Federal government two checks totaling to the amount of \$608,000 in payment of that credit to cover the applicable COVID period. The proposed expenditures discussed for vestry approval summing to \$608,000 were as follows:

Deposit into School Reserve Fund	\$250,000
Replacement of windows in Education Building	\$104,000
Retirement fund matching (estimated for 4 years)	\$ 84,000
Social media/Google marketing campaign (2 years)	\$ 40,000
Enhance approach to all entrances on campus	\$ 35,000
Preschool Taskforce initiatives	\$ 30,000
Interdisciplinary Learning CESSTEAM	\$ 20,000
Hillstrom Property Redevelopment	\$ 45,000
<b>Total</b>	<b>\$608,000</b>

Emily Correll moved to approve the proposed spending plan. Jeff Grimes seconded. The spending plan was approved unanimously.

The meeting was adjourned at 9:49 a.m.

Respectfully submitted,

Bill Hickman, Clerk

**Minutes approved unanimously at vestry meeting on August 26, 2025.**

**Bill Hickman, Clerk**