

Christ Episcopal Church
Minutes of Vestry Meeting

June 26, 2018

In attendance were Vestry members: Christie Carrico, Senior Warden; Mary Barnstead, Rob Follit, Geof Fuller, Meghan Matulka, Delia McCormack, Steve McNeil, and Audra Snider. In attendance for a part of the meeting was Janice Musselman, Search Committee Chair.

Opening Devotion & Prayer – Christie Carrico

Christie Carrico convened the meeting at 7:35 PM and offered the opening prayer.

Review and Approval of the Minutes of May 22, 2018 meeting

There was a motion to approve the May 2018 minutes as amended. The motion was seconded and passed.

Search Committee Report – Janice Musselman

Janice Musselman distributed several copies of the consolidation of the focus group responses. One concern brought up within the focus groups is handicap entrance signage.

As of Friday morning, there were only three applications for rector; five more came in on Friday. The initial interview paring down will begin soon; a second deadline for receipt of applications has been set the end of July as only eight candidates have been identified.

When Janice left the meeting, Christie noted that, in response to one of the Focus Group comments, it is being announced in the bulletin that minutes are posted on the parish website.

Interim Rector Report – Christie Carrico

Christie reported Rev. Kissinger will be arriving on Monday, July 2. Michele Craig has said there are youth to help with the unpacking. Renovations are progressing to make the Hillstrom House ready, including painting and the cleaning of carpets. Next Tuesday will be the time to put furniture together, and hold a pizza party. Geof said Wayne had arranged with contractors for the necessary work on the house.

Jefferson Building Update – Christie Carrico

Christie reported she has been looking for all of the documents (surveys, etc.) from the purchase of the Jefferson Building. There has been some interest expressed in the property with the new realtors

Finance Report – Steve McNeil

Steve reported that the parish finances were okay in May, but not as well as the previous year. In particular, we have not paid Rector's salary since January, there has been a drop in memorial gifts, and there has been no money for paid singers compared to last year. We are currently down around 2% in pledges; if we stay around that amount, we should end the year okay. We are at 41.7% of year, and Income & Expenses are at 41%.

On the balance sheet, the Endowment Fund had a good month in May, and the fund currently has a year-to-date income of \$112,000.

Currently we have plenty of cash. Extra cash was transferred to the Wells Fargo contingency account to bring it up to \$200,000. The swap on the Jefferson Building property is at \$386,000. Finally, Steve reported, the annual audit is in progress.

ACTION: Request Funds from Endowment for work on Hillstrom House – first request

There was a motion to approve \$30,000 for expenses related to the Hillstrom House renovation. The motion was seconded and passed.

Committee Reports

Adult Christian Formation – Mary reported the committee has been communicating via email; the slate for fall forums is being put together.

Communications – Christie said the committee is working on improving signage in the church. Also, she said, the committee is working to make the weekly email more visually appealing.

Environmental Stewardship – Rob reported the committee met a week or so ago, and said the water feature for the garden area caught his eye. The committee is looking into options for a moving water feature, to get recognition for the feature from the diocese or the city or possibly even a national organization.

Fellowship – Christie reported the committee is planning a welcome reception for Mother Deborah, to be held on her first Sunday, August 5th, in the dining room. Welcome back Sunday will be September 9th

Outreach – no report

Pastoral Care – Audra – no update; committee is very active. Would like new members. One meeting in July

Property – Geof reported on property:

- Hillstrom house – there is a “long list” of work to be done.
- Christie has asked for a five year maintenance plan.
- New news on pews – there are currently twelve cracked pews. JW, who is working on the Hillstrom House, will look at the pews; he will also look into the asbestos tile issue.

- Roof repairs are needed on the preschool; some repairs will be reimbursed from insurance, some will not. Geof said he is working with the school to coordinate these repairs.

St Francis Flock – Meghan – the committee and others are invited to a tour of the animal rescue, Poplar Spring, on July 28.

Stewardship – Rob - no report

Welcoming – Delia - The Newcomer reception was held on June 10th.

Old Business:

Report from Two Service Committee

Mary reported that the committee has held one meeting and have shared lots of email. They are drafting a poll to be presented to congregation; the aim is to present the change to two services as a positive thing and as experimental, provisional. The Vestry felt that it was important to let the Congregation express its opinion on moving to two services, not to present it as a fait accompli. It important to note that the 7:45 service will remain in place. The questionnaire will be worded in a way to reflect in a positive light, that the change is a positive way. Discussion continued on the involvement of participants in services (including acolytes, readers, Eucharist ministers, altar guild, ushers, etc)

New Business:

Evaluation of Annual Meeting

Christie distributed a compilation of comments received in the evaluation forms from the annual meeting. In summary, shorter reports are desired as well as a more lengthy discussion on budget.

Date of Next Meeting: July 24, 2018

Prayer and Adjournment

The closing prayer was offered by Christie, and the meeting was adjourned at 8:46 p.m.

Respectfully submitted,

Dotty Reitwiesner