

Christ Episcopal Church
Minutes of Vestry Meeting

December 4, 2018

In attendance were The Rev. Cindy Simpson, Assistant Rector; Christie Carrico, Senior Warden; Wayne Cross, Junior Warden, Mary Barnstead, Rob Follit, Geof Fuller, Adebayo Lanionu, Meghan Matulka, Steve McNeil, Katherine Schexneider, and Audra Snider.

The Rev. Cindy Simpson opened the meeting with a Call to Worship hymn, “We, O God, Unite Our Voices.”

Review of Minutes of October 23, 2018

The minutes of the October 23, 2018 meeting were approved as submitted. (Barnstead/Follit).

Finance Report

Steve McNeil reported that October had not been a good month financially. There was a month-end deficit of \$37,000 resulting in a YTD deficit of \$25,000. Pledges are well below where they were in October 2017. Loose plate offerings in October were the lowest they have been all year. On the positive side, in 2017, CES under-reimbursed the church for shared space by \$9100, and they have started to pay that back. We are over budget in Clergy Salary due to Ministry Training taken by the Interim Rector. Parish Administration is less than budget due to the decision to pay recent legal fees from the Endowment interest. Facilities maintenance is higher than normal because of the timing of quarterly insurance payments. Money from the Plant Fund was used to help renovate the Murdock Room. In addition, a security camera was purchased to go outside the sacristy. Both the Wells Fargo Investment Account as well as the Endowment Fund lost money in October. As of 11/30/2018, the SWAP was \$353,000.

A second vote was taken on using Endowment money for legal fees.

It was moved (Matulka) and seconded (Fuller) to use up to \$15,000 from the Endowment Interest to pay legal fees incurred in the recent personnel action. Passed unanimously.

It was noted that we will need additional funds to complete the search: supply priests for the months of December through February; Rev. Kissinger’s severance salary; moving expenses for the new Rector, etc.

It was moved (Schexneider) and seconded (Cross) to use up to \$50,000 from the Endowment Interest to complete the search and transition process. Passed Unanimously.
Second vote will be needed at the January meeting.

Property Committee Report

Wayne Cross and Geof Fuller presented a printed strategic plan for addressing property issues. Items were ranked in terms of urgency. It was noted that a newly urgent item was the purchase of a new folding machine for the office. Vestry approved the purchase of this item. The follow items were deemed to be urgent repairs;

To be funded from the Plant Fund:

Replace Church boiler ejector pump	Est. \$2000
Repair broken kneelers	Est. \$1000
Repair trash bin gate	\$200
Repair Church Oratory/Bell Tower leaks	Est. \$5000
Update control unit software OR install perimeter fence around recycle bins	Est. \$5000
Total	\$13,200

To be funded from the Endowment Fund:

Repair nurse y A/C	\$8000
Repair Parish House Foundation	\$1613
Replace Youth Room Flooring	Est. \$7000
Repair Hillstrom House Driveway	Est. \$1200
Install Hillstrom House gutter	\$500
Total	\$18,313

It was moved (Barnstead) and seconded (Snider) to use \$20,000 from Endowment interest for the noted repairs. Passed unanimously.

Second vote will be needed at the January meeting.

New Business

Cindy Simpson has designated \$10,000 of her 2019 salary to be housing allowance.

Old Business

There was no old business.

The Vestry went into Executive Session at 7:30 pm.

Prepared by: Christie Carrico

Approved: January 22, 2019