

Christ Episcopal Church
Vestry Minutes
June 20, 2006
Minutes

In Attendance:

Clergy: John S. McDuffie, Rector

Vestry members: Bob McCartin, Senior Warden; Paul Beck, Christie Carrico, Margaret Cervarich, David Esmond, Jane Follit, Donna Gentry, David Giulieri, Michael Hinds

Father McDuffie convened the meeting at 7:35 pm with a devotion and prayer. He passed around a list for Vestry members to volunteer for the opening devotion and prayer.

MINUTES OF MAY 23

It was moved and seconded (Follit, Cervarich) to approve the minutes of May 23. Passed unanimously.

RECTOR'S REPORT

Fr. McDuffie summarized the status of the search for an Assistant Rector. Interviews were conducted with three candidates. One candidate was ruled out because of a lack of interest in youth ministry. A second candidate would require more extensive guidance and mentoring than it was felt Fr. McDuffie would have time for and was, therefore, deemed unacceptable. The third candidate was felt to be promising and was asked back to attend a Sunday service and meet more with staff. If necessary, additional names will be sought from the Canon for Deployment.

CES REPORT

Bob McCartin reported on the recent Board of Governors' meeting. There are currently 220 enrollment contracts signed and an additional 9 pending. The school is still predicting a budget deficit for next year, but is attempting to decrease this by renting out space in the Jefferson Building that is not being used by the school. Currently the budget deficit is predicted to be less than \$100,000.

Pending shared expenses include painting the Murdock Room and repairing the parking lot over the summer. These expenses should come out of the Plant Fund. Once estimates have been obtained for the two projects, they will be e-mailed to the Vestry for approval. The accreditation of the school has been extended by the accreditation board. The MOU has not yet been signed, and Bob McCartin indicated that he would contact Charlie Griffiths to get the final information to allow signing.

CES SCHOLARSHIP FOR CEC PARISHIONER FAMILY

Bob McCartin reminded the Vestry that there had been several emails about establishing a scholarship of \$5000 out of the interest on the endowment to allow a member of CEC to attend CES. Such a scholarship would signify to CES and CEC that the school is a mission of the church and that the Vestry is committed to the school. A scholarship in the amount of \$5000 meets the guidelines for ½ full-tuition, currently employed by CES. There was extensive discussion on whether there should be a single scholarship or multiple smaller ones and how the scholarship should be designed.

It was moved and seconded (Carrico/Cervarich) to use \$5000 from the interest on the endowment to fund a scholarship at Christ Episcopal School for a parish family of Christ Episcopal Church, contingent upon the details of execution of the scholarship being approved by the Vestry. Passed Unanimously.

David Giulieri, Bob McCartin, and Donna Gentry agreed to meet with Lynn Parker and other CES officials to draft a description of the scholarship and its implementation. It was also suggested that at some point, giving CEC parishioners a break on tuition should be discussed with the CES Board.

CHOIR ROOM AND NURSERY REVIEW

Bob McCartin noted that there were still two outstanding requests for the choir room – a desk and a library ladder. The Vestry agreed that if there is no suitable desk that can be used in Tad's office, then a new one should be bought. There was extensive discussion about whether a library ladder was the safest and most cost-effective means to access the music library shelves. Jane Follit volunteered to get information on rolling staircase-type ladders which the Vestry generally felt would be safer, although not as aesthetically pleasing. If the final decision is to purchase a library ladder, it was suggested that this be put on the memorials list. Additional outstanding costs from the Capital Campaign are phone and data lines.

CAPITAL CAMPAIGN

The Vestry discussed Capital Campaign projects to present to the CES Board. The prioritized list is:

1. Upgrade dining room and adjacent bathrooms
2. Commission a sound analysis of the Church by a sound engineer
3. Install a new sound system in the Church as recommended by (2), above.

COPIER/DUPLEX REPLACEMENT

Fr. McDuffie reminded the Vestry of the email discussion that had already occurred on this topic. He noted that Maura Kenerson would prefer a high-end copier to replace the current duplexing machine. Stephen Pirozzi and Christie Carrico will work with Maura on a proposal to get bids for a copier.

COMMITTEES

Property

Paul Beck reported that the work on the old music room will begin next week. He is meeting with the contractor on Saturday to remove the base of the closet to allow them access. Paul Beck will also get a price for carpet and painting of the room. Once fixed, this will become a science room for the school. Paul Beck is currently getting bids for repairing the bulging stained glass windows and the shingles on the roof.

Welcoming & Communications

Jane Follit reported that the committee has begun planning for a new pictorial directory. She has talked with the company that did the last directory, and they have offered a very good package to the Church. She outlined the parameters of the contract. Photo sessions will be scheduled in the fall.

FINANCE

David Esmond reported that CEC is currently \$10,000 behind budget.

OLD BUSINESS

There was no old business.

NEW BUSINESS

Fr. McDuffie informed the Vestry that he would be on vacation from June 22 through July 12 and that Karen Johnson would be the celebrant and would handle pastoral emergencies in his absence.

The next meeting date is July 25, unless there is insufficient business to hold a meeting.

The meeting adjourned at 9:40 pm.

ACTION ITEMS:

Committee to meet with CES to outline scholarship (Giulieri, McCartin, Gentry)

Committee to work with M. Kenerson on copier proposal (Pirozzi, Carrico)

Prices for rolling staircase-ladders (Follit)

Second vote on using \$5000 from endowment interest to be added to next meeting agenda (McDuffie)

Approved: August 22, 2006

