

Christ Episcopal Church
Vestry Minutes
April 1, 2008
Minutes

In Attendance:

Clergy: John McDuffie, Rector; *Vestry members:* Bob McCartin, Senior Warden; Paul Beck, Christie Carrico, Jane Follit, Donna Gentry, David Giulieri, Michael Hinds, Fran Palmer-Hill; Stephen Pirozzi. Guests: Rick Prigg (Willet Hauser), James Miller (Willet Hauser), Denise Trogden

The Rev. John McDuffie convened the meeting at 7:40 pm and gave the opening devotion on forgiveness and reconciliation.

Presentation from Willet Hauser

Rick Prigg and James Miller from the Willet Hauser stained glass company made a presentation on how stained glass windows are made, the most common causes of bulging and the status of the stained glass windows at Christ Church. All of the windows show some degree of bulging but none, with the possible exception of the stained glass window in the hall are in critical need of repair. They recommended restoration of the Ascension window above the altar at some point. The window, dating from the 1800's has been repaired, and restoration in the studio is the next step in preserving it for posterity.

Minutes of the February 26, 2008 meeting

It was moved and seconded (McCartin/Follit) to approve the minutes of the February 26 meeting as amended. Passed unanimously.

CES Report

Bob McCartin and Fr. McDuffie reported that renewal contracts for the school are behind last year, and the business plan is being revamped to reflect possible lower enrollment. CES is close to hiring a lower school principal. The new Capital Campaign is doing well.

Pledge Appeal

Fr. McDuffie reported that the appeal to parishioners has resulted in pledges for 2008 totaling \$499,000, the highest ever. The amount is close to bringing the budget into balance but still does not include staff raises. The Vestry will assess pledges at the next meeting and relook at the budget to see if any areas can be reduced to release funds for staff cost-of-living raises. Bob McCartin will rework the budget to see what would be required.

Endowment Interest Review

It was moved and seconded (Gentry/McCartin) to allocate \$10,000 from the interest on the endowment for the Rite 13 Pilgrimage this summer. Passed unanimously. Second vote.

It was moved and seconded (McCartin/Giulieri) to allocate \$41,000 from the interest on the endowment for the HVAC system for the choir room and nursery. Passed unanimously. First vote.

The sound system, costing \$31,066, was discussed. Allocating this amount would leave \$69,704 in the fund for the remainder of 2008, and possibly 2009, if there were to be no interest earned. It was noted that \$25,000 would be needed for the Assistant Rector's salary. It was decided to postpone a second vote on the sound system until alternate sources of support could be investigated. Fr. McDuffie will contact Charles Griffiths to ascertain the state of the interest on the endowment at this point. Dave Giulieri will contact Bill Goetzenberger to see if there is any money left in the Capital Campaign after the scaled-back bathroom renovation. Fr. McDuffie agreed to approach Rosezanne McFadden to see if St. Anne's would be willing to provide any funding for the sound system. The Vestry agreed to maintain a \$40,000 reserve in the endowment interest account.

Christian Hospitality Report

Denise Trogden reported that the newly formed Welcoming Committee has twelve members evenly distributed between new members and members of longer standing. At their second meeting they discussed

several projects which will have an impact on the budget, including establishing a permanent welcome area in the oratory, quarterly socials, improved gift bags, and improved signage. She and Cindy Simpson will put together a budget for the Vestry to consider.

Court House Planning

Judge Wolfe and Delegate Forehand will meet with members of the Vestry and the CES Board on Friday, April 11 at 5:00 pm in the Parish House to discuss security issues surrounding the proposed courthouse.

Nominating Committee Report

Fr. McDuffie reported out the Vestry slate for the upcoming annual meeting.

Senior Warden: Christie Carrico

For 3 three-year terms: Jack Gregory, Sam Ireland, Stephen Renfroe

Delegates to the Diocesan Convention: Gene Sullivan, Joyce Bryant

Alternate Delegate to the Diocesan Convention: Summer Hardinge

George Wolohojian has also been asked to run for Delegate, but he has not yet responded.

Parochial Report

The Parochial Report was delivered to Church House on April 1.

COMMITTEE REPORTS

Marketing & Communications: Jane Follit reported that *The Angelus* editorial staff, Lillian Butler and Bill Laschelle, were now members of the committee. The committee is looking into the cost and feasibility of reusable banners for Easter and Christmas that would hang on the side of the Jefferson Building facing Route 28. Several no-cost ads have been placed for the April 20 Jazz Vespers. Fran Palmer-Hill asked if there were flyers advertising the vespers that could be distributed and Jane Follit agreed to ask Tom Rhoads of the committee to design some.

Property: Paul Beck reported that the installation of the HVAC for the nursery and choir room should be complete by the end of next week. There may be additional costs associated with repairing walls and the roof. Once this work is completed, he will get an estimate on all painting and wall repairs, including the bell tower.

Outreach: Michael Hinds reported that in the near-term the Hope Richmond Project will focus on helping the sewing cooperative. Over \$400 was raised from the sale of the placemats and pillow covers that the team brought back with them. Ron Tipton will become the next president of Samaritan Ministries. The Community Ministries of Rockville Gala is scheduled for May 9.

Adult Christian Formation: Fran Palmer-Hill reported that the summer series and fall forums are in the planning stages. She, Jack Gregory, and Fr. McDuffie will attend an 18-hour Christian Formation program at the Cathedral.

Memorials: Christie Carrico reported that Peg Hincke had mentioned using memorials money to renovate the sacristy. Because the new sound system might necessitate reconfiguring the closet in the sacristy, Fr. McDuffie will ask Cindy Simpson to discuss further the execution and timing of the renovation project with Peg.

Financial Report

In the absence of Dave Esmond, Bob McCartin reported that as of the end of February, the budget was essentially at the break even point.

Old Business

There is still an issue with finding dedicated space for the Youth since using the basement of the Hillstrom House is not an option.

New Business

All Committee and Ministry reports for the Annual Meeting are due by April 14.

Fr. McDuffie plans to meet with the minister of Calvary Redeeming Methodist Church and tell him that they must find a new place to worship by September 1. There have been too many recurring problems with their use of our space.

Next Meeting: April 22, 2008

The meeting adjourned at 10:07 pm.

Approved: