

Christ Episcopal Church
Vestry Minutes
March 27, 2007
Minutes

In Attendance:

Clergy: John S. McDuffie, Rector; Nancy Dilliplane, Assistant Rector

Vestry members: Bob McCartin, Senior Warden; Paul Beck, Christie Carrico, Margaret Cervarich, David Esmond, Jane Follit, Donna Gentry, David Giulieri, Michael Hinds, Steven Pirozzi.

Father McDuffie convened the meeting at 7:30 pm. Paul Beck led the devotion.

REQUEST FROM OUTREACH COMMITTEE

Bill Thompson addressed the Vestry on behalf of the Outreach Committee to request that the Outreach Committee be allowed to use the money previously approved (but not used) for the APRAA project for another project in Richmond, South Africa. The Richmond Project is a well-organized project coordinated by St. Peter's Church in Poolesville. The Outreach Committee would like to establish a better relationship with St. Peter's and explore becoming involved in one of the activities in health, nutrition, sanitation, and job training, any one of which might be appropriate. Bill Thompson requested that the Vestry commit in principle to providing \$5000 for one of these outreach projects over the next year, to be decided as the committee learns more about the activities. He would come back to the Vestry once a project is selected for final approval. He emphasized that the money would not be used for travel to South Africa and the project would only be pursued if there was active involvement on the part of CEC members, not just sending a check.

It was moved and seconded (McCartin, Carrico) to commit to providing \$5000 out of the interest on the endowment to the Outreach Committee for the Richmond Project, pending knowing more about the specific nature of the project and the level of involvement of CEC parishioners.

MINUTES FROM FEBRUARY 27, 2007

It was moved and seconded (Pirozzi, Cervarich) to approved the January 23 meeting minutes as amended. Passed unanimously.

CES NEWS

Fr. McDuffie reported that the insurance company had paid for the sewage cleanup in the Jefferson Building and would pursue getting reimbursed by the City of Rockville. However, in order to insure that this doesn't happen again and to keep insurance rates low, it will be necessary to purchase and install backflow preventers in the Jefferson Building, the Church and the nursery facility. Christ Episcopal School will formally request funding for this from the Vestry. CES is also exploring a door alarm/security system for the buildings.

COMPENSATION FOR SARAH STONESIFER

Fr. McDuffie requested that the Vestry consider increasing the compensation being provided Sarah Stonesifer for her work with the Youth in light of the greatly increased responsibility and duties she assumed upon Michelle Craig's leave of absence.

It was moved and seconded (McCartin, Cervarich) to increase Sarah Stonesifer's compensation as requested. Passed unanimously.

ACOUSTICAL REPORT

There was nothing to report on the sound system since the acoustical consultant had not yet responded to the questions sent to him about his two proposals. Donna Gentry volunteered to call him to try to get the answers since she had drafted the questions; however, Fr. McDuffie that he would contact Neil Shade. It was suggested that estimates be obtained on the two different proposals over the summer so that a final decision can be made in the fall. The intent is to have a quality system installed by a contractor familiar with church design and acoustics.

REPORT ON THE DINING ROOM PROJECT

Bob McCartin provided a quote in the amount of \$164,896 to redo the dining room and the adjacent bathrooms. The renovation would include a new ceiling, zonal lighting, and wallboard walls in the dining room, as well as enlarging the bathrooms and changing the entry location from the stairwell into the dining room. Replacement of the tables and chairs is not included in this quote. The Vestry recommended that a second bid be obtained, and Paul Beck offered to work with Bob McCartin to obtain that bid. Work needs to start in July in order to be completed by the start of the school year. Bob McCartin requested feedback on the proposal over the next two weeks.

CES SCHOLARSHIP UPDATE

There are currently two families applying for the scholarship and their financial applications are being reviewed by the school. Fr. McDuffie will appoint a 3-person subcommittee of the Vestry to review the applications once the financial review is complete. The Vestry discussed whether it was within the guidelines to split the scholarship if the two applicants were equally qualified.

SABBATICAL PLANNING

Bishop Chane will meet with the Vestry on April 11 at 7:00 pm. Fr. McDuffie will send out a letter to the Congregation outlining how matters will be handled in his absence. It was noted that he still does not have the credit card for sabbatical expenses that was approved by the Vestry.

NOMINATING COMMITTEE REPORT

The following slate for the election was presented. For one 2-year term on the Vestry: Jane Follit; for two 3-year terms on the Vestry: Michael Hinds and Fran Palmer; For Junior Warden: Cindy Callahan; For Convention Delegates: Gene Sullivan, Joyce Bryant, George Wolohojian and Summer Hardinge as Alternate. There is not a forum scheduled this year for the candidates to speak. Fr. McDuffie reminded the Vestry that the Annual Meeting is April 22 at 10:00 am. Committee reports are due by April 15 to Maura Kenerson.

COMMITTEE REPORTS

Welcoming and Communications

Jane Follit reported that she had received the proof of the Directory and it had been reviewed by the committee. It will take five weeks to receive the directory once the proof is sent back. Nancy Dilliplane passed around the advertisement that had run in the Gazette for the Episcopal Churches of Montgomery County.

Outreach

Michael Hinds informed the Vestry that the Community Ministries of Rockville is planning its gala, and Bill Thompson is putting together a group to purchase a table.

Property

Paul Beck reported that we are on the schedule for the bell tower repair with Leland. He has received a proposal to perform a survey of the choir room and nursery by a mechanical engineer in order to create certified mechanical drawings for modifications to upgrade the air conditioning system serving these two spaces. Jim Chelini is scheduled to meet with the mechanical engineer in April. He still needs to get a second bid for the repair of the stained glass windows and asked Fr. McDuffie or any other member of the Vestry to recommend names.

Finance

David Esmond reported that we are currently \$9000 behind on pledge revenue and that \$10,000 still needs to be moved from the endowment interest fund into the operating fund to pay for previous expenditures. With these caveats, he noted that we are approximately on budget for the year. The two areas that were over budget were Snow Removal and Utilities.

The next meeting is scheduled for Wednesday, April 11 at 7:00 pm with Bishop Chane and the next regular Vestry meeting is on Tuesday, April 24 at 7:30 pm.

The meeting adjourned at 9:11 pm .

Approved :