

Christ Episcopal Church
Vestry Minutes
February 27, 2007
Minutes

In Attendance:

Clergy: John S. McDuffie, Rector; Nancy Dilliplane, Assistant Rector; Karen Johnson, CES Chaplain
Vestry members: Paul Beck, Christie Carrico, Margaret Cervarich, David Esmond, Jane Follit, Donna Gentry, David Giulieri, Michael Hinds, Steven Pirozzi.

Father McDuffie convened the meeting at 7:30 pm. Michael Hinds led the devotion.

MINUTES FROM JANUARY 23, 2007

It was moved and seconded (Pirozzi, Esmond) to approved the January 23 meeting minutes as submitted. Passed unanimously.

CES NEWS

Fr. McDuffie reported that the roof of the Jefferson Building had been badly damaged in the wind storm the previous week and an insurance adjustor was looking at it. Today, the city sewer line had backed up into the ground floor of the Jefferson Building, necessitating evacuation of much of the building. The City of Rockville is responsible for the damage caused by this backup. Classes will be moved into the Church building for Wednesday.

At the CES Board meeting, the Board decided to use the money collected to date for building an endowment fund to aid teachers to supplement salaries sooner.

ACOUSTICAL REPORT

The group reviewing the sound system had met Monday to review the report from the acoustical consultant. There are two proposals to consider for a new basic sound system. There are also some considerations for potential physical renovations to modify the acoustical qualities of the church. Donna Gentry is drafting a series of questions on the differences between the two sound system designs. It is likely that we will proceed with the sound system upgrade and delay acoustical enhancements until a later date. Once the questions are answered, the committee will make a recommendation to the Vestry for the sound system.

PAROCHIAL REPORT

The Vestry reviewed the numbers in the Parochial Report.

It was moved and seconded (Carrico/Giulieri) to approve the Parochial Report.

CES SCHOLARSHIP UPDATE

The applicant for the scholarship is currently in process of transferring membership to Christ Church, Rockville, and applying for admission and financial aid to CES.

SABBATICAL PLANNING

Bishop Chane will meet with the Vestry on April 11. Fr. McDuffie is currently reviewing roles and responsibilities with Nancy Dilliplane and Karen Johnson and will also do this with the Junior and Senior Wardens and subsequently with the Vestry. He is also working on his travel plans. It was noted that he does not yet have the credit card for sabbatical expenses that was approved by the Vestry.

NOMINATING COMMITTEE REPORT

Because Louise Wager was not present, there was no report, but it was noted that a slate of candidates is needed by March 22. The Vestry agreed that they could approve it by email since the next Vestry meeting is after that date.

COMMITTEE REPORTS

Welcoming and Communications

Jane Follit reported that the most recent Newcomers' Coffee had been well attended, and there were more newcomer families than expected in attendance. There will be one more Newcomers' Coffee this spring as well as a second Newcomers' Social in June.

Nancy Dilliplane reported on a meeting of the Region 4 Clergy at which they discussed how they might join together to advertise in a cost-effective manner. They are planning to run a series of four ads per year in the Gazette newspaper. The ad will give a portal website from which readers can go to individual churches.

Property

Paul Beck reported that he had a revised price of \$12,000 for the bell tower repair. A down payment of 1/3 is required and he will submit a voucher to Jim Ridgeway. The floor of the bell tower was just repaired but repair work on the walls will be deferred until the roof is fixed.

A proposal was finally received from the stained glass window restoration consultant. There are now two proposals. The repair proposal (\$46,000) repairs the windows by bracing them to fix the bowing and then applying a protective coating. The restoration proposal (\$180,000) is broken down into stages: The Ascension window over the altar - \$80,000; the windows over the entrance - \$70,000; the side windows - \$30,000. Restoration of each window would take a minimum of six months and would involve removing the windows and having them fixed at the workshop. Paul Beck will obtain a second estimate for the restoration work and bring those proposals back to the Vestry for a decision.

Fr. McDuffie indicated that there were some problems with the Parish House roof as well. These issues, combined with the problems at the Jefferson Building, raised the need for a full-time facilities manager. This discussion was deferred for a future meeting since it also involved the School.

Outreach

Michael Hinds reported that the Outreach Committee had decided, based on the information presented to them by Stephen Pirozzi and David Pollock, to not proceed with the grant to the African Peoples' Rights Awareness Association. The committee would like to hold the approved \$4000 in reserve for a different international outreach project.

Community Ministries of Rockville is holding a fund-raising gala on May 19. On March 6, That's Amore restaurant will give a percentage of their take to CMR.

The ESOL Program just received a \$758 grant from the Diocese.

Adult Christian Formation

Adult Forums have been scheduled through the spring. The "Faith in the Family" Forum, scheduled to begin on February 25 has been moved to March 4 and will continue through March 18.

Youth and Children's Christian Education

Nancy Dilliplane reported that she has been broadening the base of Children's Church by getting parents involved. Children's Church may continue through the summer. She reported that Youth Group grades 6-9 seem to be a growing group.

Finance

David Esmond reported that the net income YTD was behind budget by \$10,000, but this seems to be due to timing issues in when several large payments (e.g. insurance) are made.

NEW BUSINESS

Fr. McDuffie reported that Diana Mezick had started work on February 15 as Office Assistant. Maria Ojeda has also been hired as the Sunday Sexton.

The next meeting is scheduled for Tuesday, March 27

The meeting adjourned at 8:55 pm .

Approved March 27, 2007